



# Warren County Health Services

1340 State Route 9, Lake George NY 12845

Patricia Auer, Director

Phone: 518-761-6580 / Fax: 518-761-6422

Email: [healthservices@warrencountyny.gov](mailto:healthservices@warrencountyny.gov)

Website: [www.warrencountyny.gov](http://www.warrencountyny.gov)

## 2016 BUDGET SUMMARY

Submitted 9/17/15

---

Ginelle Jones  
Assistant Director  
Public Health  
Phone: 518-761-6580  
Fax: 518-761-6422

Sharon Schaldone  
Assistant Director  
Home Care  
Phone: 518-761-6415  
Fax: 518-761-6562

Tammie DeLorenzo  
Clinical & Fiscal  
Informatics Coordinator  
Phone: 518-761-6415  
Fax: 518-761-6562

Tawn Driscoll  
Fiscal  
Manager  
Phone: 518-761-6415  
Fax: 518-761-6562

## DEPARTMENT: Warren County Health Services

(-) is reduction in exp

BUDGET CODE	Page #	TITLE OF BUDGET AND/OR PROGRAM	TOTAL APPROPRIATION	AMOUNT OF MANDATED EXPENSE	AMOUNT OF STATE REVENUE	AMOUNT OF FEDERAL REVENUE	AMOUNT OF OTHER REVENUE	Total Revenue	*Profit or Loss to COUNTY 2016-Budget	Estimated Payroll Adjustments	Profit /Loss after Adjmts Sheets 2016	Profit or Loss to COUNTY 2015-Adopted Bud	Profit or Loss to COUNTY 2015-Amended Bud	Actual Profit or Loss to County for 2014
A.4010	1-5	Health Services	\$4,694,085	\$0	\$0	\$0	\$4,257,000	\$4,257,000	-\$437,085	-\$166,893	-\$270,192	-\$212,386	-\$212,651	-\$699,547
A.4013*	6-10	W.I.C.*	\$1,380,784	\$0	\$0	\$1,355,953	\$0	\$1,355,953	-\$24,831	-\$24,831	\$0	\$0	\$0	\$38,206
A.4016	11-14	Long Term Home Health Care	\$325,839	\$0	\$0	\$0	\$168,000	\$168,000	-\$157,839	-\$169,964	\$12,125	-\$15,251	-\$15,251	\$139,020
A.4018**	15-18	Preventive Program	\$462,942	\$146,961	\$307,545	\$0	\$0	\$307,545	-\$155,397	\$85,203	-\$240,600	-\$175,028	-\$175,028	-\$197,244
A.4018.0020	19-23	Preventive Pgm-Family Health	\$285,455	\$0	\$96,865	\$18,149	\$65,000	\$180,014	-\$105,441		-\$105,441	-\$106,355	-\$106,355	-\$84,596
A.4018.0030**	24-28	Preventive Pgm-Disease Control	\$474,142	\$474,142	\$220,722	\$21,906	\$109,300	\$351,928	-\$122,214	-\$18,394	-\$103,820	-\$79,730	-\$69,603	-\$78,170
A.4018.0040	29-32	Preventive Pgm-Health Education	\$43,627	\$0	\$40,075	\$0	\$2,400	\$42,475	-\$1,152	\$6,598	-\$7,750	-\$8,718	-\$9,025	\$15,114
A.4018.0055	33-35	Preventive Pgm-Tobacco Entitlement	\$7,500	\$0	\$0	\$0	\$0	\$0	-\$7,500	\$0	-\$7,500	-\$7,500	-\$7,800	-\$5,943
A.4054**	36-39	Ed/PhysicallyHand.Children(Preschool)	\$2,811,098	\$2,811,098	\$1,593,000	\$0	\$100,000	\$1,693,000	-\$1,118,098		-\$1,118,098	-\$1,187,814	-\$1,187,814	-\$1,132,468
A.4054.0060**	40-44	Ed/Phy.Hand.Child-Early Intervention	\$731,169	\$731,169	\$285,000	\$24,644	\$100,000	\$409,644	-\$321,525	\$0	-\$321,525	-\$403,796	-\$403,796	-\$203,106
A.4189*	45-48	Emergency Preparedness (Bioterrorism)*	\$58,694	\$0	\$0	\$52,096	\$0	\$52,096	-\$6,598	-\$6,598	\$0	-\$12,866	-\$22,993	\$581
A.4190*	49-51	Ebola Grant *	\$17,360	\$0	\$0	\$21,424	\$0	\$21,424	\$4,064	\$4,064	\$0	\$0	\$0	\$0
	52-61	Salary Summary Sheets & Payroll Adjmts												
	62	Data Processing Expense Detail												
	63	Consulting Fees												
	64	Vehicle Fleet Detail												
Totals Health Services			\$11,292,695	\$4,163,370	\$2,543,207	\$1,494,172	\$4,801,700	\$8,839,079	-\$2,453,616	-\$290,815	-\$2,162,801	-\$2,209,444	-\$2,210,316	-\$2,208,153

## NOTES:

- \* WIC(A.4013), Bioterrorism (A.4189) and Ebola (A.4190), are fully funded by grants, therefore there is no impact on the county. The WIC grant includes reimbursement for both Fringe and indirect expenses. A temporary per diem position from WIC is being eliminated due to lack of funding.
- The Sr. Public Health Educator's time is utilized by both the Health Education program and the Bioterrorism Grant. Salary and fringe for 2016 will be changed from a 50/50 breakout to a 60/40 (Health Ed/Bioterrorism) breakout which more accurately reflects his time.
- Within the Preventive Program( A.4018), the Public Health Director and the Medical Advisor (\$6,180) are mandated by the state. The total of these expenses are \$146,961. (This includes Fringe Benefits)
- Our payroll adjustments (which includes all related fringe benefits) are estimated to be an impact of (\$290,815). Therefore our net effect for 2016 budget will be (\$2,162,801). We have eliminated a total of 3.4 nursing positions within both our CHHA & Long Term Care Program while also reallocating the LTC Coordinator to work part in LTC and part in CHHA. As the LTC program is slowly being closed down per the state, revenues and expenses have been adjusted for the 2016 Budget as best as can be estimated at this time. We also have moved the Fiscal Manager position to the Preventive Program since many duties are associated with all the programs. This will also allow us to better utilize state aid reimbursement.
- \*\*Total Mandated Expenses (Disease Program,Preventive Program, Preschool and Early Intervention Program) total \$4,230,179 with a total a loss of \$1,784,043 which is 82% of the total loss for Health Services. Preschool and Early Intervention programs alone are a total loss of \$1,439,623 which is 66% of the total budgeted impact. (Mandated are in yellow)

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

### WARREN COUNTY BUDGET SUMMARY SHEET

#### PRIOR YEAR EXPENDITURES AND REQUEST FOR 2016 APPROPRIATIONS

#### REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Health Services

BUDGET ACCOUNT CODE: A.4010

OBJECT CODES	2014 EXPENDITURES	2015 ADOPTED	2015 AMENDED	2016 DEPARTMENT REQUESTS
100's PERSONAL SERVICES	\$1,911,599.06	\$1,929,835.00	\$1,929,835.00	\$1,979,534.00
200's EQUIPMENT	\$127,478.61	\$2,700.00	\$2,965.00	\$2,500.00
400's CONTRACTUAL	\$1,488,154.04	\$1,495,542.00	\$1,495,542.00	\$1,513,569.00
800's EMPLOYEE BENEFITS	\$1,168,674.90	\$1,124,014.00	\$1,124,014.00	\$1,198,482.00
<b>TOTALS</b>	<b>\$4,695,906.61</b>	<b>\$4,552,091.00</b>	<b>\$4,552,356.00</b>	<b>\$4,694,085.00</b>

2014 REVENUES	2015 ADOPTED REVENUES	2015 ESTIMATED REVENUES	2016 DEPARTMENT REQUESTS
\$3,996,359.49	\$4,339,705.00	\$4,339,705.00	\$4,257,000.00

SIGNED:

  
DEPARTMENT HEAD

TITLE:

DPH / DPS

DATE:

9/17/15



## WARREN COUNTY

## Budget Worksheet Report

Account Number	Description	2014 Actual Amount	2015 Adopted Budget	2015 Amended Budget	2015 Actual Amount	2016 Departmental Request
<b>Fund</b>	<b>A</b>	<b>General</b>				
<b>Revenue</b>						
<b>Department</b>	<b>4010</b>	<b>Health Services</b>				
<u>Departmental Income</u>						
1610	Home Nursing Charges	\$3,994,885.31	\$4,339,705.00	\$4,339,705.00	\$2,686,286.45	\$4,257,000.00
1614	Central Intake - Public Health	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1618	Public Health - EISEP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Departmental Income</u>		\$3,994,885.31	\$4,339,705.00	\$4,339,705.00	\$2,686,286.45	\$4,257,000.00
<u>Miscellaneous &amp; Local Source</u>						
2705	Gifts & Donations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2770	Other Unclassified Revenue	\$0.00	\$0.00	\$0.00	\$1,640.00	\$0.00
<u>Total: Miscellaneous &amp; Local Source</u>		\$0.00	\$0.00	\$0.00	\$1,640.00	\$0.00
<u>State Aid</u>						
3401	Public Health	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: State Aid</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Sale of Property And Compensation for Loss</u>						
2665	Sale of Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2680	Insurance Recoveries	\$1,474.18	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Sale of Property And Compensation for Loss</u>		\$1,474.18	\$0.00	\$0.00	\$0.00	\$0.00
<b>Department Total: Health Services</b>		<b>\$3,996,359.49</b>	<b>\$4,339,705.00</b>	<b>\$4,339,705.00</b>	<b>\$2,687,926.45</b>	<b>\$4,257,000.00</b>
<b>Revenue Totals</b>		<b>\$3,996,359.49</b>	<b>\$4,339,705.00</b>	<b>\$4,339,705.00</b>	<b>\$2,687,926.45</b>	<b>\$4,257,000.00</b>
<b>Expenses</b>						
<b>Department</b>	<b>4010</b>	<b>Health Services</b>				
<u>Personal Services</u>						
110	Salaries - Regular	\$1,723,460.81	\$1,763,159.00	\$1,743,159.00	\$1,170,669.98	\$1,812,858.00
120	Salaries - Overtime	\$130,441.17	\$130,000.00	\$130,000.00	\$88,654.03	\$130,000.00
130	Salaries - Part Time	\$57,697.08	\$36,676.00	\$56,676.00	\$52,205.61	\$36,676.00



## WARREN COUNTY

## Budget Worksheet Report

Account Number	Description	2014 Actual Amount	2015 Adopted Budget	2015 Amended Budget	2015 Actual Amount	2016 Departmental Request
<b>Fund</b>	<b>A</b>	<b>General</b>				
<b>Department</b>	<b>4010</b>	<b>Health Services</b>				
140	Salaries - Sick Leave Incentive	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Personal Services</u>		\$1,911,599.06	\$1,929,835.00	\$1,929,835.00	\$1,311,529.62	\$1,979,534.00
<u>Equipment</u>						
210	Furniture/Furnishings	\$259.00	\$500.00	\$500.00	\$194.50	\$500.00
<b>Comment:</b> Level		<b>Comment</b>				
		Departmental Request		For miscellaneous office furniture needed throughout the year		
220	Office Equipment	\$20,549.99	\$1,000.00	\$1,265.00	\$601.00	\$1,000.00
<b>Comment:</b> Level		<b>Comment</b>				
		Departmental Request		For office equipment that may be needed for use during the year.		
220.1	Office Equipment - Reserve	\$47,274.87	\$0.00	\$0.00	\$0.00	\$0.00
230	Automotive Equipment	\$15,740.00	\$0.00	\$0.00	\$0.00	\$0.00
230.1	Automotive Equipment - Reserve	\$43,540.00	\$0.00	\$0.00	\$0.00	\$0.00
250	Technical Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
260	Other Equipment	\$114.75	\$1,200.00	\$1,200.00	\$483.60	\$1,000.00
<b>Comment:</b> Level		<b>Comment</b>				
		Departmental Request		Other equipment such as telemed items or medical items needed for patient care		
<u>Total: Equipment</u>		\$127,478.61	\$2,700.00	\$2,965.00	\$1,279.10	\$2,500.00
<u>Contractual Expense</u>						
410	Supplies	\$22,155.33	\$20,000.00	\$19,956.00	\$11,680.69	\$24,000.00
411	Rent-Building/Property	\$57,854.23	\$53,577.00	\$53,578.00	\$53,577.11	\$64,861.00
<b>Comment:</b> Level		<b>Comment</b>				
		Departmental Request		Rent for CHHA has increased due to the fact we added the portion of LTC to the total . \$56,433 plus \$7,985=\$64,418		
418	Ins-General Liability	\$23,901.09	\$25,000.00	\$25,000.00	\$23,860.13	\$24,164.00
<b>Comment:</b> Level		<b>Comment</b>				
		Departmental Request		Per Self Insurance, Amy Clute, includes an estimate of 4% increase.		
421	Equipment Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
422	Repair/Maint-Equipment	\$377.00	\$400.00	\$443.00	\$443.00	\$443.00

## WARREN COUNTY

## Budget Worksheet Report

Account Number	Description	2014 Actual Amount	2015 Adopted Budget	2015 Amended Budget	2015 Actual Amount	2016 Departmental Request
<b>Fund</b>	<b>A</b>	<b>General</b>				
<b>Department</b>	<b>4010</b>	<b>Health Services</b>				
423	Telephone	\$10,997.38	\$13,000.00	\$13,000.00	\$7,231.03	\$12,000.00
424	Postage	\$7,670.76	\$7,000.00	\$7,000.00	\$4,508.93	\$7,500.00
426	Subscriptions	\$1,016.00	\$1,200.00	\$1,200.00	\$920.99	\$1,100.00
427	Memberships & Dues	\$1,450.00	\$1,350.00	\$1,903.00	\$1,903.00	\$1,450.00
428	Data Processing & Internet Fees	\$131,880.85	\$132,286.00	\$132,286.00	\$93,008.73	\$137,071.00
<b>Comment: Level</b>		<b>Comment</b>				
		Departmental Request	Please see attached list			
435	Medical Fees	\$66,435.28	\$60,000.00	\$77,000.00	\$47,987.73	\$70,000.00
436	Advertising Fees	\$10,997.61	\$10,000.00	\$10,000.00	\$6,627.64	\$10,000.00
437	Consulting Fees	\$11,080.00	\$11,500.00	\$11,500.00	\$7,650.00	\$11,500.00
<b>Comment: Level</b>		<b>Comment</b>				
		Departmental Request	Please see attached list			
439	Misc Fees & Expenses	\$36.00	\$200.00	\$200.00	\$60.00	\$100.00
441	Auto-Supplies & Repair	\$9,619.19	\$16,479.00	\$16,479.00	\$3,166.71	\$10,000.00
442	Automotive - Gas & Oil	\$23,756.31	\$28,000.00	\$27,000.00	\$8,670.71	\$26,000.00
444	Travel/Education/Conference	\$6,113.88	\$5,200.00	\$6,200.00	\$4,121.93	\$6,000.00
445	Foods	\$66.89	\$100.00	\$100.00	\$0.00	\$100.00
453	Uniforms & Clothing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
469	Other Payments/Contributions	\$12,850.00	\$14,000.00	\$13,000.00	\$9,190.00	\$14,280.00
<b>Comment: Level</b>		<b>Comment</b>				
		Departmental Request	Cash Assessment paid monthly to the state			
470	Contract	\$1,089,896.24	\$1,096,250.00	\$1,079,697.00	\$754,649.64	\$1,093,000.00
<u>Total: Contractual Expense</u>		\$1,488,154.04	\$1,495,542.00	\$1,495,542.00	\$1,039,257.97	\$1,513,569.00
<u>Employee Benefits</u>						
810	Retirement	\$365,529.90	\$324,857.00	\$324,857.00	\$237,076.19	\$335,351.00
830	Social Security	\$113,512.58	\$116,008.00	\$116,008.00	\$77,484.56	\$121,917.00
831	Medicare Contribution	\$26,547.44	\$27,320.00	\$27,320.00	\$18,121.43	\$28,704.00
860	Hospitalization	\$493,323.97	\$502,721.00	\$502,721.00	\$367,698.43	\$525,993.00

4

## WARREN COUNTY

## Budget Worksheet Report

Account Number	Description	2014 Actual Amount	2015 Adopted Budget	2015 Amended Budget	2015 Actual Amount	2016 Departmental Request
<b>Fund</b>	<b>A</b>	<b>General</b>				
<b>Department</b>	<b>4010</b>	<b>Health Services</b>				
865	Dental Insurance	\$6,904.62	\$6,720.00	\$6,720.00	\$5,246.79	\$7,296.00
<u>Total: Employee Benefits</u>		\$1,005,818.51	\$977,626.00	\$977,626.00	\$705,627.40	\$1,019,261.00
<u>Other Benefits</u>						
840	Workmen's Compensation	\$72,538.12	\$55,403.00	\$55,403.00	\$55,402.52	\$39,443.00
850	Unemployment Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
855	Disability	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
861	Retirees Hospitalization	\$90,318.27	\$90,985.00	\$90,985.00	\$63,201.59	\$139,778.00
<u>Total: Other Benefits</u>		\$162,856.39	\$146,388.00	\$146,388.00	\$118,604.11	\$179,221.00
<b>Department Total: Health Services</b>		<b>\$4,695,906.61</b>	<b>\$4,552,091.00</b>	<b>\$4,552,356.00</b>	<b>\$3,176,298.20</b>	<b>\$4,694,085.00</b>
Revenue Totals:		\$3,996,359.49	\$4,339,705.00	\$4,339,705.00	\$2,687,926.45	\$4,257,000.00
Expense Totals		\$4,695,906.61	\$4,552,091.00	\$4,552,356.00	\$3,176,298.20	\$4,694,085.00
<b>Fund Total: General</b>		<b>(\$699,547.12)</b>	<b>(\$212,386.00)</b>	<b>(\$212,651.00)</b>	<b>(\$488,371.75)</b>	<b>(\$437,085.00)</b>
<b>Revenue Grand Totals:</b>		<b>\$3,996,359.49</b>	<b>\$4,339,705.00</b>	<b>\$4,339,705.00</b>	<b>\$2,687,926.45</b>	<b>\$4,257,000.00</b>
<b>Expense Grand Totals:</b>		<b>\$4,695,906.61</b>	<b>\$4,552,091.00</b>	<b>\$4,552,356.00</b>	<b>\$3,176,298.20</b>	<b>\$4,694,085.00</b>
<b>Net Grand Totals:</b>		<b>(\$699,547.12)</b>	<b>(\$212,386.00)</b>	<b>(\$212,651.00)</b>	<b>(\$488,371.75)</b>	<b>(\$437,085.00)</b>



## 2016 - Salary Schedule Showing Grade-Step

Empl #	Name	Position	Jan1 Salary	Step Salary	Annual Sal.	Type	Union	Hire Date
Public Health/Bioterrorism								
		Public Health Liaison	\$18,575.00	\$0.00	\$18,575.00			
			N/A-N/A					
		<b>Department Total:</b>	<b>\$18,575.00</b>	<b>\$0.00</b>	<b>\$18,575.00</b>			
Public Health/Disease Control								
9969	Jeanette Arends	CHN #18	\$13,429.68	\$14,282.36	\$27,712.04	Less than Half	Out of UnitPT	6/27/2001
			20-12	20-13				
8133	Patricia Belden	PHN #10	\$27,077.48	\$31,105.53	\$58,183.01	Full Time	CSEA/FT	6/20/1990
			21-25	21-26				
7717	Dana Hall	CHN #19	\$20,032.86	\$8,429.13	\$28,461.99	Less than Half	Less than P/T	9/14/1988
			20-26	20-27				
7794	Elaine Kane	CHN #20	\$7,772.31	\$20,689.68	\$28,461.99	Less than Half	Less than P/T	4/10/1989
			20-25	20-26				
10222	Diane Pfeil	Senior Clerk	\$10,676.45	\$23,937.74	\$34,614.19	Full Time	CSEA/FT	4/23/2001
			04-14	04-15				
		PHN #11	\$28,092.00	\$0.00	\$28,092.00			
			N/A-N/A					
		Pub Hlth Disease - Overtime	\$2,500.00	\$0.00	\$2,500.00			
		Public Hlth Disease Bio Call Pay	\$7,800.00	\$0.00	\$7,800.00			

52

		Public Hlth Disease Per Diem	\$8,000.00	\$0.00	\$8,000.00			
		<b>Department Total:</b>	<b>\$125,380.78</b>	<b>\$98,444.44</b>	<b>\$223,825.22</b>			
Public Health/Educ Phys Hand Children- EI								
11436	Diana Gillis	Account Clerk #4	\$9,021.43	\$22,675.48	\$31,696.91	Full Time	CSEA/FT	4/14/2008
			04-07	04-08				
11542	Erik Mastrianni	Senior EI Service Coordinator	\$35,127.39	\$15,895.63	\$51,023.02	Full Time	CSEA/FT	9/8/2008
			19-07	19-08				
10937	Jacqueline Merritt	EI Service Coordinator #2	\$12,250.65	\$13,857.30	\$26,107.95	Less than Half	Less than P/T	6/21/2005
			18-10	18-11				
		Pub Hlth-PhyHandChild Part Time	\$10,000.00	\$0.00	\$10,000.00			
		<b>Department Total:</b>	<b>\$66,399.47</b>	<b>\$52,428.41</b>	<b>\$118,827.88</b>			
Public Health/Educ Phys Handicapped Children								
12234	Emily LaLone	EI Service Coordinator #3	\$19,726.70	\$13,594.64	\$33,321.34	Part Time	CSEA/PT	8/5/2013
			18-02	18-03				
11846	Deborah Toolan	Principal Clerk	\$26,059.87	\$10,173.10	\$36,232.97	Full Time	CSEA/FT	9/20/2010
			07-05	07-06				
		<b>Department Total:</b>	<b>\$45,786.57</b>	<b>\$23,767.74</b>	<b>\$69,554.31</b>			
Public Health/Family Health								
10194	Robin Andre	PHN #9	\$5,450.28	\$51,684.58	\$57,134.86	Full Time	CSEA/FT	2/5/2001
			21-14	21-15				
8409	Nancy Getz	CHN #31	\$34,722.43	\$21,893.84	\$56,616.27	Full Time	CSEA/FT	8/12/1991



			20-24	20-25				
7819	Patty Myhrberg	PHN #17	\$40,156.23	\$17,526.75	\$57,682.98	Full Time	CSEA/FT	9/12/1994
			21-21	21-22				
		Pub Hlth Fam Hlth -Overtime	\$1,000.00	\$0.00	\$1,000.00			
		<b>Department Total:</b>	<b>\$81,328.94</b>	<b>\$91,105.17</b>	<b>\$172,434.11</b>			
Public Health/Health Education								
10491	Daniel Durkee	Senior Public Health Educator	\$3,614.95	\$48,600.96	\$52,215.91	Full Time	CSEA/FT	1/27/2003
			18-12	18-13				
		<b>Department Total:</b>	<b>\$3,614.95</b>	<b>\$48,600.96</b>	<b>\$52,215.91</b>			
Public Health/Health Services								
10879	Shauna Baker	Account Clerk #2	\$4,086.05	\$30,184.03	\$34,270.08	Full Time	CSEA/FT	2/14/2005
			04-10	04-11				
7026	Jacqueline Barney	Nurse Technician #3	\$45,569.06	\$0.00	\$45,569.06	Full Time	CSEA/FT	12/11/1985
			11-30					
8655	Craig Briggs	CHN #9	\$217.02	\$56,206.94	\$56,423.96	Full Time	CSEA/FT	1/4/1993
			20-22	20-23				
9805	Gwendolyn Cameron	Medical Records Clerk	\$6,953.98	\$27,815.92	\$34,769.90	Full Time	CSEA/FT	3/15/1999
			04-16	04-17				
12312	Georgene Carpenter	CHN #8	\$15,546.38	\$37,638.60	\$53,184.98	Full Time	CSEA/FT	4/17/2013
			20-07	20-08				
8941	Kerri Carpenter	RPN II #5	\$53,184.98	\$0.00	\$53,184.98	Full Time	CSEA/FT	8/3/2010
			20-05					
11877	April Cosey	CHN #38	\$49,502.94	\$3,682.04	\$53,184.98	Full Time	CSEA/FT	12/6/2010
			20-07	20-08				

54



8867	Theresa Cote	Principal Account Clerk	\$40,908.26	\$3,042.76	\$43,951.02	Full Time	CSEA/FT	12/6/1993
			10-22	10-23				
8844	Diane Decesare	Senior Account Clerk #1	\$29,798.96	\$9,932.99	\$39,731.95	Full Time	CSEA/FT	9/30/1993
			07-22	07-23				
10699	Tawn Driscoll	Public Health Fiscal Manager	\$55,265.60	\$0.00	\$55,265.60	Full Time	Out of UnitFT	2/2/2004
6760	Cathy Dufour	PHN #1	\$60,182.93	\$0.00	\$60,182.93	Full Time	CSEA/FT	1/7/1985
			21.1-30					
10639	Nedra Frasier	CHN #10	\$32,828.12	\$22,595.98	\$55,424.10	Full Time	CSEA/FT	8/4/2003
			20-12	20-13				
10840	Cheryl Fuller	Senior Clerk #2	\$25,966.18	\$8,303.90	\$34,270.08	Full Time	CSEA/FT	10/4/2004
			04-11	04-12				
8052	Mary Godfrey	Supervising PHN #6	\$67,291.54	\$0.00	\$67,291.54	Full Time	Out of UnitFT	4/30/1990
8654	Maureen Linehan	CHN #35	\$58,966.83	\$457.11	\$59,423.94	Full Time	CSEA/FT	12/28/1992
			20.2-23	20.2-24				
11842	Danielle Martin	RPN II #6	\$34,073.01	\$20,612.07	\$54,685.08	Full Time	CSEA/FT	8/16/2010
			20.1-05	20.1-06				
9609	Kathleen McGowin	CHN #37	\$19,398.43	\$36,025.66	\$55,424.09	Full Time	CSEA/FT	5/9/2005
			20-10	20-11				
9762	Lisa Morton	CHN #27	\$35,249.08	\$21,674.90	\$56,923.98	Full Time	CSEA/FT	8/13/2002
			20.1-13	20.1-14				
10880	Dorothy Muessig	CHN #11	\$6,608.26	\$48,815.84	\$55,424.10	Full Time	CSEA/FT	2/14/2005
			20-10	20-11				
12194	Mary Murphy	PHN #15	\$38,969.08	\$15,503.83	\$54,472.91	Full Time	CSEA/FT	9/17/2012
			21-07	21-08				
12555	Maureen O'Brien	RPN #32	\$18,382.01	\$27,166.83	\$45,548.84	Full Time	CSEA/FT	5/29/2014
			19-02	19-03				

55

6743	Stella Racicot	CHN #36	\$57,424.02	\$0.00	\$57,424.02	Full Time	CSEA/FT	12/10/1984
			20-30					
9271	Lynne Rodriguez	CHN #22	\$11,331.52	\$47,996.26	\$59,327.78	Full Time	CSEA/FT	3/11/1996
			20.2-19	20.2-20				
11161	Grace Saville	CHN #25	\$18,001.07	\$35,183.91	\$53,184.98	Full Time	CSEA/FT	5/4/2015
			20-05	20-06				
10384	Lisa Saville	CHN #16	\$24,137.80	\$29,047.18	\$53,184.98	Full Time	CSEA/FT	6/15/2015
			20-05	20-06				
6268	Sharon Schaldone	Assistant Director Patient Serv	\$76,382.38	\$0.00	\$76,382.38	Full Time	Out of UnitFT	9/7/1982
12327	Anni Stewart	CHN #15	\$18,929.45	\$35,755.62	\$54,685.07	Full Time	CSEA/FT	5/6/2013
			20.1-07	20.1-08				
7764	Gillian Tingley	RPN II #12	\$2,313.60	\$52,371.47	\$54,685.07	Full Time	CSEA/FT	1/16/2013
			20.1-07	20.1-08				
8460	Valerie Whisenant	Supervising PHN #4	\$67,291.54	\$0.00	\$67,291.54	Full Time	Out of UnitFT	2/10/1992
8785	Diedre Winslow	Senior Clerk #1	\$7,596.60	\$27,673.33	\$35,269.93	Full Time	CSEA/FT	3/21/1994
			04-21	04-22				
		PHN #5	\$46,821.00	\$0.00	\$46,821.00			
			N/A-N/A					
		CHN #6	\$45,661.00	\$0.00	\$45,661.00			
			N/A-N/A					
		Pub Hlth Hlth Serv PT for hourly	\$30,000.00	\$0.00	\$30,000.00			
		Pub Hlth Hlth Services Temp Help	\$6,676.00	\$0.00	\$6,676.00			
		Pub Hlth Hlth Services Over Time	\$130,000.00	\$0.00	\$130,000.00			
		Pub Hlth Serv PHN Diff 6@761	\$4,566.00	\$0.00	\$4,566.00			
		Health Serv. On Call Pay	\$29,377.00	\$0.00	\$29,377.00			
		CHN #39	\$53,185.00	\$0.00	\$53,185.00			

56



			N/A-N/A					
		CHN #21	\$53,185.00	\$0.00	\$53,185.00			
			N/A-N/A					
		<b>Department Total:</b>	<b>\$1,381,827.68</b>	<b>\$597,687.17</b>	<b>\$1,979,514.85</b>			
Public Health/Long Term Home Health Care								
11706	Shannon Houlihan	RPN II #4	\$41,934.31	\$11,250.67	\$53,184.98	Full Time	CSEA/FT	10/14/2009
			20-06	20-07				
8444	Mary Lamkins	Long Term Coordinator	\$67,291.54	\$0.00	\$67,291.54	Full Time	Out of UnitFT	1/6/1992
4390	Jo Marie	PHN #16	\$54,472.91	\$0.00	\$54,472.91	Full Time	CSEA/FT	4/28/2003
			21-05					
		Pub Hlth Long Term Overtime	\$1,000.00	\$0.00	\$1,000.00			
		<b>Department Total:</b>	<b>\$164,698.76</b>	<b>\$11,250.67</b>	<b>\$175,949.43</b>			
Public Health/Preventive Program (CHA)								
7224	Patricia Auer	Director Pub Health/Patient Svc	\$94,468.37	\$0.00	\$94,468.37	Full Time	Appointed F/T	9/29/1986
12297	Donna Cooke	Administrative Assistant (pt)	\$5,769.50	\$19,562.88	\$25,332.38	Part Time	CSEA/PT	3/25/2013
			08-02	08-03				
9508	Tamara Delorenzo	Clinical & Fiscal Info Coordinat	\$67,242.45	\$0.00	\$67,242.45	Full Time	Out of UnitFT	6/23/1997
9058	Ginelle Jones	Assistant Director Public Health	\$75,190.75	\$0.00	\$75,190.75	Full Time	Out of UnitFT	11/28/1994
10378	Kristen Phinney	Senior Account Clerk	\$8,938.18	\$29,793.92	\$38,732.10	Full Time	CSEA/FT	3/25/2002
			07-13	07-14				
		Pub Hlth Prev Program Temp Help	\$1,900.00	\$0.00	\$1,900.00			
		<b>Department Total:</b>	<b>\$253,509.25</b>	<b>\$49,356.80</b>	<b>\$302,866.05</b>			
Public Health/W.I.C.								

57



9800	Jamie Clute	WIC Nutrition Aide #2	\$2,113.47	\$32,230.45	\$34,343.92	Full Time	CSEA/FT	1/25/2008
			06-07	06-08				
12505	Sara Farnsworth	WIC Assistant	\$4,849.15	\$24,214.46	\$29,063.61	Full Time	CSEA/FT	3/3/2014
			05-01	05-02				
12692	Ashley Long	Infant Feeding Advocate	\$12,911.50	\$0.00	\$12,911.50	Part Time	Less P/T12/21/12	11/12/2014
			03-00					
11783	Crystal McKinney	WIC Assistant #2	\$13,689.82	\$19,267.16	\$32,956.98	Full Time	CSEA/FT	6/1/2010
			05-05	05-06				
11524	Bethany Paquette	WIC Dietician #2	\$25,826.46	\$20,804.65	\$46,631.11	Full Time	CSEA/FT	7/21/2008
			16-07	16-08				
10558	Cassandra Rausch	WIC Clerk - LT Part-time	\$712.85	\$13,776.87	\$14,489.72	Less than Half	Less than P/T	1/20/2012
			04-03	04-04				
9413	Antoinette Roth	WIC Coordinator/Nutritionist	\$48,274.51	\$0.00	\$48,274.51	Full Time	Out of UnitFT	3/8/2012
10181	Laura Saffer	Public Health Educator PT	\$17,308.93	\$5,749.37	\$23,058.30	Part Time	CSEA/PT	10/1/2014
			14-01	14-02				
6447	Sandra Watson	WIC Nutrition Facilitator	\$50,968.94	\$0.00	\$50,968.94	Full Time	CSEA/FT	7/29/1983
			16-30					
		WIC Dietician #1	\$15,492.00	\$0.00	\$15,492.00			
			N/A-N/A					
		WIC - Temp Help	\$3,527.00	\$0.00	\$3,527.00			
		<b>Department Total:</b>	<b>\$195,674.63</b>	<b>\$116,042.96</b>	<b>\$311,717.59</b>			
		<b>Grand Total:</b>	<b>\$2,336,796.03</b>	<b>\$1,088,684.32</b>	<b>\$3,425,480.35</b>			

# Warren County Health Services-CHHA, Disease and Family Health Programs Changes Requested for Payroll/Fringe Budget 2016

## 1. LTC- Eliminate position PHN#16

Eliminate a vacant Nursing position at this time in the LTC Dept.  
LTC program services slowly decreasing and nurse retired.

Description:	G/L Code	Listed	Should Be	Adjustments	Total Net Effect
Salary PHN #16					
LTC Program -Full Time Salary	A.4016.110	\$54,473	\$0	(\$54,473)	
LTC Program-Retirement	A.4016.810	\$10,187	\$0	(\$10,187)	
LTC Program-Social Security ( 6.2%)	A.4016.830	\$3,377	\$0	(\$3,377)	
LTC Program-Medicare (1.45%)	A.4016.831	\$790	\$0	(\$790)	
LTC Hospitalization Insurance	A.4016.860	\$14,674	\$0	(\$14,674)	
LTC Dental Insurance	A.4016.865	\$288	\$0	(\$288)	(\$83,789)

## 2. LTC-Reclass part of Long Term Care Coordinator's salary to CHHA. LTC(20%) CHHA(80%)

LTC Coordinator has taken on more responsibilities as Supervisor within the CHHA as the LTC Program has decreased. Coordinator also supervises CHHA staff and continues to coordinate care for those LTC Patients who have transitioned from LTC to CHHA.

Description:	G/L Code	Listed	Should Be	Adjustments	Total Net Effect
Salary Long Term Care Coordinator					
LTC Program -Full Time Salary	A.4016.110	\$67,292	\$13,458	(\$53,834)	
LTC Program-Retirement	A.4016.810	\$12,583	\$2,517	(\$10,066)	
LTC Program-Social Security ( 6.2%)	A.4016.830	\$4,172	\$834	(\$3,338)	
LTC Program-Medicare (1.45%)	A.4016.831	\$976	\$195	(\$781)	
LTC Hospitalization Insurance	A.4016.860	\$21,157	\$4,231	(\$16,926)	
LTC Dental Insurance	A.4016.865	\$288	\$58	(\$230)	(\$85,175)
Health Services-Full Time Salary	A.4010.110	\$0	\$53,834	\$53,834	
Health Services-Retirement	A.4010.810	\$0	\$10,066	\$10,066	
Health Services-Social Security (at 6.2%)	A.4010.830	\$0	\$3,338	\$3,338	
Health Services-Medicare (at 1.45%)	A.4010.831	\$0	\$781	\$781	
	A.4010.860	\$0	\$16,926	\$16,926	
	A.4010.865	\$0	\$230	\$230	\$84,175

## 3. Eliminate Overtime for Long Term Care Program

As program continues to close, we do not expect any overtime .

LTC Program-Overtime Salary	A.4016.120	\$1,000	\$0	-\$1,000	(\$1,000)	(\$169,964) LTC TOTAL
-----------------------------	------------	---------	-----	----------	-----------	-----------------------

## 4. Supervisor Call pay-CHHA Actual call pay

Note: This was requested in 2012, 2013 & 2014 .

The Division of Homecare Certification status as a CHHA requires that the agency have staff available to assist our clients 24hours/7days a week. This call pay is to compensate the professional employees to be available after their 8hr day.

Add Description:	G/L Code	Listed	Should Be	Adjustments	
On Call Pay -Nursing Supervisors/IV/Weekend Call					
Health Services-Full Time Salary	A.4010.110	\$29,377	\$55,580	\$26,203	
Health Services-Retirement (at 18.9%)	A.4010.810	\$5,494	\$10,505	\$5,011	
Health Services-Social Security (at 6.2%)	A.4010.830	\$1,821	\$3,446	\$1,625	
Health Services-Medicare (at 1.45%)	A.4010.831	\$426	\$806	\$380	\$33,219
No additional Health/Dental needs to be affiliated with this (no retirement expense change needed related to this position therefore no change)					CHHA

## 5. Account Clerk #2 (Grade 4) promote to Sr. Account Clerk(Grade 7)-CHHA

This person has been with agency over 10 years and job duties have changed during this time. One of only two billing positions in the CHHA. Does all billing for the Commercial Insurances, Medicaid, Managed Medicaids and all related account detail.

Health Services-Full Time Salary	A.4010.110	\$34,270	\$38,732	\$4,462	
----------------------------------	------------	----------	----------	---------	--

59



Health Services-Retirement  
Health Services-Social Security (at 6.2%)  
Health Services-Medicare (at 1.45%)

A.4010.810	\$6,408	\$7,204	\$796	
A.4010.830	\$2,125	\$2,401	\$276	
A.4010.831	\$497	\$562	\$65	\$5,599 CHHA

#### 6. Health Services -CHHA- Eliminate position PHN#5

Eliminate a vacant Nursing position at this time in the Health Services Dept.

Health Services-Full Time Salary  
Health Services-Retirement (at 18.9%)  
Health Services-Social Security (at 6.2%)  
Health Services-Medicare (at 1.45%)  
Health Services-Hospitalization Insurance  
Health Services-Dental Insurance

A.4010.110	\$46,821	\$0	(\$46,821)	
A.4010.810	\$4,916	\$0	(\$4,916)	
A.4010.830	\$2,903	\$0	(\$2,903)	
A.4010.831	\$679	\$0	(\$679)	
A.4010.860	\$19,454	\$0	(\$19,454)	
A.4010.865	\$288	\$0	(\$288)	(\$75,061)

#### 7. Health Services -CHHA- Eliminate position CHN#21

Eliminate a vacant Nursing position at this time in the Health Services Dept.

Health Services-Full Time Salary  
Health Services-Retirement (at 18.9%)  
Health Services-Social Security (at 6.2%)  
Health Services-Medicare (at 1.45%)  
Health Services-Hospitalization Insurance  
Health Services-Dental Insurance

A.4010.110	\$53,185	\$0	(\$53,185)	
A.4010.810	\$5,585	\$0	(\$5,585)	
A.4010.830	\$3,297	\$0	(\$3,297)	
A.4010.831	\$771	\$0	(\$771)	
A.4010.860	\$19,454	\$0	(\$19,454)	
A.4010.865	\$288	\$0	(\$288)	(\$82,580)

#### 8. Health Services -CHHA- Reduce RPN II #5 to Part time from Full time

Create a part time position for 24 hrs/wk from a full time position in the Health Services Dept.

Health Services-Full Time Salary  
Health Services-Retirement (at 18.9%)  
Health Services-Social Security (at 6.2%)  
Health Services-Medicare (at 1.45%)  
Health Services-Hospitalization Insurance  
Health Services-Dental Insurance

A.4010.110	\$53,185	\$0	(\$53,185)	
A.4010.810	\$8,191	\$0	(\$8,191)	
A.4010.830	\$3,297	\$0	(\$3,297)	
A.4010.831	\$771	\$0	(\$771)	
A.4010.860	\$20,577	\$0	(\$20,577)	
A.4010.865	\$288	\$0	(\$288)	(\$86,309)

Health Services-Part Time Salary  
Health Services-Retirement (at 18.9%)  
Health Services-Social Security (at 6.2%)  
Health Services-Medicare (at 1.45%)

A.4010.130	\$0	\$31,912	\$31,912	
A.4010.810	\$0	\$4,914	\$4,914	
A.4010.830	\$0	\$1,978	\$1,978	
A.4010.831	\$0	\$463	\$463	\$39,267

#### 9. Move Fiscal Manger from Health Services -CHHA to Preventive Program

This will allow us to receive state funding on this position which is utilized in all programs

Health Services-Full Time Salary  
Health Services-Retirement (at 18.9%)  
Health Services-Social Security (at 6.2%)  
Health Services-Medicare (at 1.45%)  
Health Services-Hospitalization Insurance  
Health Services-Dental Insurance

A.4010.110	\$55,266	\$0	(\$55,266)	
A.4010.810	\$10,335	\$0	(\$10,335)	
A.4010.830	\$3,426	\$0	(\$3,426)	
A.4010.831	\$801	\$0	(\$801)	
A.4010.860	\$15,087	\$0	(\$15,087)	
A.4010.865	\$288	\$0	(\$288)	(\$85,203)

Preventive Program-Full Time Salary  
Preventive Program-Retirement  
Preventive Program-Social Security  
Preventive Program -Medicare Expense  
Preventive Program-Hospitalization Insurance  
Preventive Program-Dental Insurance

A.4018.110	\$0	\$55,266	\$55,266	
A.4018.810	\$0	\$10,335	\$10,335	
A.4018.830	\$0	\$3,426	\$3,426	
A.4018.831	\$0	\$801	\$801	
A.4018.860	\$0	\$15,087	\$15,087	
A.4018.865	\$0	\$288	\$288	85,203.00

\$85,203 Preventive Total

#### 10. WIC- Eliminate Public Health Educator -PT

Eliminate PT Public Health Educator due to this part of grant ends 9/30/15,therefore so does position

WIC Program-Part Time Salary  
WIC Program-Social Security ( 6.2%)  
WIC Program-Medicare (1.45%)

A.4013.130	\$23,067	\$0	(\$23,067)	
A.4013.830	\$1,430	\$0	(\$1,430)	
A.4013.831	\$334	\$0	(\$334)	(\$24,831)

(\$24,831) WIC TOTAL

60



### 11. Reduce Salary for Part time Public Health Nurses

Reduce the salaries for PT Clinic nurses

		<u>G/L Code</u>	<u>Listed</u>	<u>Should Be</u>	<u>Adjustments</u>	<u>Total Net Effect</u>
CHN#18	Disease Program-Part Time Salaries	A.4018.0030.130	\$27,712	\$20,000	-\$7,712	
	Disease Program-Retirement Expense	A.4018.0030.810	\$5,182	\$3,720	-\$1,462	
	Disease Program-Social Security (6.2%)	A.4018.0030.830	\$1,718	\$1,240	-\$478	
	Disease Program-Medicare (1.45%)	A.4018.0030.831	\$402	\$290	-\$112	(9,764.04)
CHN#19	Disease Program-Part Time Salaries	A.4018.0030.130	\$28,462	\$20,000	-\$8,462	
	Disease Program-Social Security (6.2%)	A.4018.0030.830	\$1,765	\$1,240	-\$525	
	Disease Program-Medicare (1.45%)	A.4018.0030.831	\$413	\$290	-\$123	(9,109.99)
CHN#20	Disease Program-Part Time Salaries	A.4018.0030.130	\$28,462	\$20,000	-\$8,462	
	Disease Program-Social Security (6.2%)	A.4018.0030.830	\$1,765	\$1,240	-\$525	
	Disease Program-Medicare (1.45%)	A.4018.0030.831	\$413	\$290	-\$123	(9,109.99)
PHN#11	Disease Program-Part Time Salaries	A.4018.0030.130	\$28,092	\$20,000	-8,092	
	Disease Program-Social Security (6.2%)	A.4018.0030.830	\$1,742	\$1,240	-502	
	Disease Program-Medicare (1.45%)	A.4018.0030.831	\$407	\$290	-117	(8,711.00)

### 12. Increase Disease Program Per Diem Public Health Nurses line

Increase the Per Diem line to cover estimated Per Diem, decreased PT clinic to cover this expense

Disease Program-Part Time Salaries	A.4018.0030.130	\$8,000	\$25,000	\$17,000		
Disease Program-Social Security (6.2%)	A.4018.0030.830	\$496	\$1,550	\$1,054		
Disease Program-Medicare (1.45%)	A.4018.0030.831	\$116	\$363	\$247		
					18,301.00	(18,394.02) Disease Total

### 13. Reclass Health Educator to be 60/40 not 50/50 BT/Health Education

This person works as the Health Educator and also on the BT Grant

By analyzing time, it seems more appropriate for this persons salary to be 60/40%

60% Health Ed and 40% to BT

Add Description:		<u>G/L Code</u>	<u>Listed</u>	<u>Should Be</u>	<u>Adjustments</u>	<u>Total Net Effect</u>
Add Salary to Health Educaiton Program:						
Health Education -Full time salary		A.4018.0040.110	\$26,108	\$31,330	\$5,222	
Health Education Program-Retirement		A.4018.0040.810	\$4,882	\$5,858	\$976	
Health Education Program-Social Security ( 6.2%)		A.4010.0040.830	\$1,619	\$1,943	\$324	
Health Education Program-Medicare (1.45%)		A.4010.0040.831	\$379	\$455	\$76	\$6,598 Health Education TOTAL
Reclass from Bioterroism:						
Bioterrorism Program-Full Time Salary		A.4189.110	\$26,108	\$20,886	(\$5,222)	
Bioterrorism Program-Retirement		A.4189.810	\$4,882	\$3,906	(\$976)	
Bioterrorism Program-Social Security (6.2%)		A.4189.830	\$1,619	\$1,295	(\$324)	
Bioterrorism Program-Medicare (1.45%)		A.4189.831	\$379	\$303	(\$76)	(\$6,598) Bioterrorism TOTAL

### 14. Add Ebola salary /fringe for Per Diem

Per diem needed for Ebola grant to submit reports/expenses..fully funded by grant Approved 2015

	<u>G/L Code</u>	<u>Listed</u>	<u>Should Be</u>	<u>Adjustments</u>	<u>Total Net Effect</u>
Ebola Program-Part Time Salary	A.4190.130	\$0	\$3,775	\$3,775	
Ebola Program-Social Security	A.4190.830	\$0	\$234	\$234	
Ebola Program - Medicare Expense	A.4190.831	\$0	\$55	\$55	4,064.00 EBOLA TOTAL

\* Source is Payroll schedule and detail of fringe from Budget Worksheet  
(updated 9/2/15)

#### SUMMARY

CHHA(Health Svc)	(\$166,892.51)	Net effect	(\$290,814.53)
WIC	(\$24,831.00)		
LTC	(\$169,964.00)		
Preventive Pgm	\$85,203.00		
Disease Pgm	(\$18,394.02)		
Health Education	\$6,598.00		
Bioterrorism	(\$6,598.00)		
Ebola Grant	4,064.00		
Net Effect	(\$290,814.53)		

61

## Health Services-Data Processing Expenses for 2016 Budget

ALL CHHA A.4010.428		
Vendor	Purpose	Annual Amount
Delta-Point of Care	Point of Care-New billing system (\$5000/mo) (Includes SHP Support and Electronic Signature)	\$60,000.00
IT-Internal charges	All internet usage internally (\$62/internet)	\$744.00
Verizon-air cards	Currently being used in laptops (avg \$200/mo)	\$2,400.00
Ability	Needed for billing Medicare(avg \$348/mo)	\$4,176.00
Ability	To upload documentation for providers via Electronic Submission	\$1,200.00
Honeywell	Telemed system for all (\$1338/mo)	\$16,056.00
Health Financials	To prepare annual Medicare Cost Report	\$350.00
Zirmed	To verify claims & eligibility (avg \$192/mo)	\$2,300.00
SHP	Quarterly surveys required by State (Est \$788/qtrly)	\$4,500.00
SHP	SHP Annual fee support (OASIS DATA/QBQI Analyzer)	\$8,195.00
Kinney Management	K-Checks annual Fee	\$650.00
Delta	Annual POC Medispan	\$4,300.00
Delta	Remote Hosting vs 64 bit migration	\$30,900.00
Time Warner	Alternate DSL Line needed for emergency	\$1,300.00
Total Estimated Needed for Data Processing for 2015		\$137,071.00

WIC Program A.4013.428		
IT-Internal charges	All internet usage internally (\$62/internet)	\$248.00
Verizon-Air Cards	One aircard to be used by WIC-when offsite at clinics	\$385.00
Teletask	Autodialer unlimited text annually	\$180.00
Total Estimated Needed for Data Processing for 2015		\$813.00

Long Term Care Program A.4016.428		
IT-Internal charges	All internet usage internally (\$62/internet)	\$62.00
Total Estimated Needed for Data Processing for 2015		\$62.00

Preventive Program A.4018.428		
IT-Internal charges	All internet usage internally (\$62/internet)	\$124.00
Total Estimated Needed for Data Processing for 2015		\$124.00

Family Health Program A.4018.0020.428		
IT-Internal charges	All internet usage internally (\$62/internet)	\$248.00
Total Estimated Needed for Data Processing for 2015		\$248.00

Disease Program Data Processing A.4018.0030.428		
Vendor	Purpose	Annual Amount
Shoreland	Travax Encompass used for Travel Clinic -totally covered By IAP Grant	\$895.00
ZIRMED	Service used to bill for immunizations	\$800.00
Verizon-Air Cards	Aircards to be used by Disease Program	\$865.00
IT-Internal charges	All internet usage internally (\$62/internet)	\$124.00
Total Estimated Needed for Data Processing for 2015		\$2,684.00

Health Education Program A.4018.0040.428		
IT-Internal charges	All internet usage internally (\$62/internet)	\$62.00
Total Estimated Needed for Data Processing for 2015		\$62.00

Preschool Program A.4054.428		
IT-Internal charges	All internet usage internally (\$62/internet)	\$62.00
Total Estimated Needed for Data Processing for 2015		\$62.00

Early Intervention Program A.4054.0060.428		
IT-Internal charges	All internet usage internally (\$62/internet)	\$124.00
Total Estimated Needed for Data Processing for 2015		\$124.00

Bioterrorism Data Processing A.4189.428		
Vendor	Purpose	Annual Amount
IT-Internal charges	All internet usage internally (\$62/internet)	\$124.00
Total Estimated Needed for Data Processing for 2015		\$124.00

TOTAL Data Processing for 2016 \$141,374.00

62



## Warren County Consulting Fees Contracts for 2016 Budget .437

### CHHA

Bonadio for Annual Cost Report Audits	A.4010.437	\$6,000	
Dr. Rugge-Medical Advisor- not to exceed \$3500 annually (\$875 quarterly)	A.4010.437	\$3,500	
Audit (internal for County)	A.4010.437	<u>\$2,000</u>	\$11,500

### WIC

Annual Cost for Audit	A.4013.437	\$1,320	\$1,320
-----------------------	------------	---------	---------

### Preventive Program

Dr. Larson-Medical Advisor \$6180 annually (\$1545 quarterly+ meetings)	A.4018.437	\$6,180	
Patricia Hawley-Records Audit	A.4018.437	<u>\$425</u>	\$6,605

### Disease Program

Dr. Leach TB (\$737/quarter)	A.4018.0030.437	\$2,948	
Dr. Leach Travel Clinic	A.4018.0030.437	\$9,200	
YTD 2015 paid \$4600 to 6/15,est \$9200/ year			
Royal Care-Drug Storage Audit	A.4018.0030.437	<u>\$200</u>	\$12,348

### EBOLA Grant

TBA-For PPE Training to ensure staff competency to prevent exposure	A.4190.437	\$7,500	<u>\$7,500</u>
			\$39,273

### SUMMARY

\$31,773.00

CHHA A.4010.437	WIC A.4013.437	Preventive A.4018.437	Disease A.4018.0030.437	EBOLA Grant A.4190.437
Rugge \$3,500	Audit \$1,320	Larson \$6,180	Leach-TB \$2,948	TBA \$7,500
Bonadio \$6,000		Hawley-Records Audit <u>\$425</u>	Leach-Travel clinic \$9,200	
Audit(internal) <u>\$2,000</u>		\$6,605	Royal Care-RX Audit <u>\$200</u>	
\$11,500			\$12,348	

63



# June 16, 2015 vehicle list

Name	Car #	Plate #	Year	Color	Make	Model	Vehicle ID #	Mileage	2015 Repair \$
Loaner Car	743	AG8439	2007	Tan	Ford	Focus	1FAFP34N37W121275	93,386	\$57.50
Loaner Car	744	AG8440	2007	Tan	Ford	Focus	1FAFP34N87W141277	93,876	\$65.73
Loaner car	746	AG8442	2007	Tan	Ford	Focus	1FAFP34N87W319527	86,723	\$155.69
O'Brien, Maureen	940	AG8443	2009	Blue	Ford	Focus	1FAHP34N39W115956	77,675	\$223.00
Getz, Nancy	941	AG8444	2009	Blue	Ford	Focus	1FAHP34N59W115957	78,520	\$469.38
WIC Caravan	1140	AG8468	2011	Mango	Dodge	Caravan	2D4RN3DG4BR795258	16,062	\$269.48
Lalone, Emily	1240	AG8461	2012	Blue	Hyundai	Accent	KMHCT4AE9CU159016	50,790	\$511.37
Saville, Lisa	1241	AG8459	2012	LtBlue	Hyundai	Accent	KMHCT4AE3CU153356	22,097	\$186.78
Myhrberg, Patty	1242	AG8460	2012	Blue	Hyundai	Accent	KMHCT4AE9CU151627	38,960	\$395.16
Andre, Robin	1243	AG8461	2012	LtBlue	Hyundai	Accent	KMHCT4AE2CU151453	40,449	\$219.88
Mastrianni, Eric	1244	AG8462	2012	Blue	Hyundai	Accent	KMHCT4AE9CU150512	53,605	\$293.79
Frasier, Nedra	1245	AG8463	2012	Silver	Jeep	Liberty	1C4PJMAK6CW167886	32,369	\$71.13
Morton, Lisa	1246	AG8445	2012	Black	Hyundai	Accent	KMHCT4AE0CU178733	41,344	\$86.05
Houlihan, Shannon	1340	AB3346	2013	Black	Ford	Fiesta	3FADP4AJ0DM117548	15,082	\$373.24
Loaner Car	1341	AG8446	2013	Black	Ford	Fiesta	3FADP4AJ6DM148979	13,891	\$57.50
Grace Saville	1342	AG8447	2013	Gray	Ford	Fiesta	3FADP4AJ0DM140506	18,364	\$99.59
Belden, Pat	1343	AG8448	2013	Black	Ford	Fiesta	3FADP4AJ9DM152380	19,009	\$57.50
Muessig, Dorothy	1344	AG8469	2013	Viol	Ford	Fiesta	3FADP4AJXDM227104	13,129	\$78.50
Loaner Car	1345	AG8470	2013	Viol	Ford	Fiesta	3FADP4AJ6DM227102	11,960	\$78.50
Merritt, Jackie	1346	AG8471	2013	Viol	Ford	Fiesta	3FADP4AJ4DM227101	16,205	\$78.50
Martin, Dani	1347	AG8472	2013	Viol	Ford	Fiesta	3FADP4AJ1DM227105	14,262	\$103.74
McGowan, Kathy	1348	AG8473	2013	Viol	Ford	Fiesta	3FADP4AJ2DM227100	12,726	\$233.50
Cohey, April	1349	AG8474	2013	Viol	Ford	Fiesta	3FADP4AJXDM227099	12,790	\$57.50
Barney, Jackie	1440	AG8449	2014	Silver	Ford	Fiesta	3FADP4AJ3EM177308	11,045	\$136.00
WIC Car	1441	AG8450	2014	Silver	Ford	Fiesta	3FADP4AJ5EM177309	17,335	\$90.00
Loaner Car	1442	AG8451	2014	Silver	Ford	Fiesta	2FADP4AJ1EM177310	9,954	\$57.50
Stewart, Annie	1443	AG8452	2014	Silver	Ford	Fiesta	2FADP4AJ3EM177311	14,521	\$83.50
Tingley, Gillian	1444	AG8453	2014	Gray	Ford	Focus	1FADP3E23EL225565	8,098	\$57.50
Briggs, Craig	1445	AG8454	2014	Gray	Ford	Focus	1FADP3E25EL225566	10,507	\$57.50
Durkee, Dan	1446	AG8455	2014	Blue	Hyundai	Accent	KMHCT5AE0EU141366	5,168	\$78.50
Loaner Car	1447	AG8456	2014	Blue	Hyundai	Accent	KMHCT4AE2EU597668	4,745	\$111.00
M, L & C Share Car	1448	PERM	2014	Silver	Ford	Focus	1FADP3E27EL438387	2,426	\$215.20
Carpenter, Georgen	1449	AU3252	2014	Silver	Ford	Focus	1FADP3E29EL434860	8,198	\$240.00
									\$5,349.71



PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

### WARREN COUNTY BUDGET SUMMARY SHEET


PRIOR YEAR EXPENDITURES AND REQUEST FOR 2016 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: W.I.C.  
BUDGET ACCOUNT CODE: A.4013

OBJECT CODES	2014 EXPENDITURES	2015 ADOPTED	2015 AMENDED	2016 DEPARTMENT REQUESTS
100's PERSONAL SERVICES	\$269,133.11	\$303,190.00	\$304,567.00	\$311,737.00
200's EQUIPMENT	\$1,260.14	\$600.00	\$2,600.00	\$1,000.00
400's CONTRACTUAL	\$857,422.51	\$1,026,397.00	\$1,024,397.00	\$947,275.00
800's EMPLOYEE BENEFITS	\$117,197.00	\$117,377.00	\$117,867.00	\$120,772.00
<b>TOTALS</b>	<b>\$1,245,012.76</b>	<b>\$1,447,564.00</b>	<b>\$1,449,431.00</b>	<b>\$1,380,784.00</b>

2014 REVENUES	2015 ADOPTED REVENUES	2015 ESTIMATED REVENUES	2016 DEPARTMENT REQUESTS
\$1,283,219.11	\$1,447,564.00	\$1,449,431.00	\$1,355,953.00

SIGNED:   
DEPARTMENT HEAD  
TITLE: DPN / DPS  
DATE: 9/17/15



## WARREN COUNTY

## Budget Worksheet Report

Account Number	Description	2014 Actual Amount	2015 Adopted Budget	2015 Amended Budget	2015 Actual Amount	2016 Departmental Request
<b>Fund</b>	<b>A</b>	<b>General</b>				
<b>Revenue</b>						
<b>Department</b>	<b>4013</b>	<b>W.I.C.</b>				
<u>Miscellaneous &amp; Local Source</u>						
2714	Grants From Local Businesses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2770	Other Unclassified Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Miscellaneous &amp; Local Source</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>State Aid</u>						
3403	WIC	\$93,217.82	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: State Aid</u>		\$93,217.82	\$0.00	\$0.00	\$0.00	\$0.00
<u>Federal Aid</u>						
4403	W.I.C.	\$1,190,001.29	\$1,447,564.00	\$1,449,431.00	\$230,638.00	\$1,355,953.00
<u>Total: Federal Aid</u>		\$1,190,001.29	\$1,447,564.00	\$1,449,431.00	\$230,638.00	\$1,355,953.00
<u>Sale of Property And Compensation for Loss</u>						
2665	Sale of Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2680	Insurance Recoveries	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Sale of Property And Compensation for Loss</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Department Total: W.I.C.</b>		<b>\$1,283,219.11</b>	<b>\$1,447,564.00</b>	<b>\$1,449,431.00</b>	<b>\$230,638.00</b>	<b>\$1,355,953.00</b>
<b>Revenue Totals</b>		<b>\$1,283,219.11</b>	<b>\$1,447,564.00</b>	<b>\$1,449,431.00</b>	<b>\$230,638.00</b>	<b>\$1,355,953.00</b>
<b>Expenses</b>						
<b>Department</b>	<b>4013</b>	<b>W.I.C.</b>				
<u>Personal Services</u>						
110	Salaries - Regular	\$233,934.55	\$251,514.00	\$252,666.00	\$161,387.38	\$242,246.00
120	Salaries - Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
130	Salaries - Part Time	\$35,198.56	\$51,676.00	\$51,901.00	\$31,643.87	\$69,491.00
140	Salaries - Sick Leave Incentive	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Personal Services</u>		\$269,133.11	\$303,190.00	\$304,567.00	\$193,031.25	\$311,737.00

7

## WARREN COUNTY

## Budget Worksheet Report

Account Number	Description	2014 Actual Amount	2015 Adopted Budget	2015 Amended Budget	2015 Actual Amount	2016 Departmental Request
<b>Fund</b>	<b>A</b>	<b>General</b>				
<b>Department</b>	<b>4013</b>	<b>W.I.C.</b>				
<u>Equipment</u>						
210	Furniture/Furnishings	\$1,020.50	\$0.00	\$100.00	\$79.00	\$300.00
	<b>Comment: Level</b>			<b>Comment</b>		
	<b>Departmental Request</b>			<b>For office furniture needed for WIC Program. Fully funded by grant</b>		
220	Office Equipment	\$0.00	\$100.00	\$195.00	\$194.88	\$0.00
230	Automotive Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
250	Technical Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
260	Other Equipment	\$239.64	\$500.00	\$2,305.00	\$0.00	\$700.00
	<b>Comment: Level</b>			<b>Comment</b>		
	<b>Departmental Request</b>			<b>Other equipment needed to assist clients within the WIC program. Fully funded by the grant.</b>		
<u>Total: Equipment</u>		\$1,260.14	\$600.00	\$2,600.00	\$273.88	\$1,000.00
<u>Contractual Expense</u>						
410	Supplies	\$12,339.11	\$14,645.00	\$19,570.00	\$13,840.81	\$12,156.00
411	Rent-Building/Property	\$23,101.69	\$21,394.00	\$21,394.00	\$21,393.50	\$22,759.00
413	Repair & Maint.-Bldg/Property	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
418	Ins-General Liability	\$2,130.24	\$2,400.00	\$2,400.00	\$1,977.96	\$2,058.00
	<b>Comment: Level</b>			<b>Comment</b>		
	<b>Departmental Request</b>			<b>Per Self Insurance, Amy Clute, anticipate a 4% increase in 2016</b>		
422	Repair/Maint-Equipment	\$449.10	\$500.00	\$500.00	\$0.00	\$500.00
423	Telephone	\$1,672.05	\$1,548.00	\$1,548.00	\$1,035.77	\$1,644.00
424	Postage	\$921.40	\$2,200.00	\$2,200.00	\$474.72	\$1,000.00
426	Subscriptions	\$134.00	\$309.00	\$309.00	\$0.00	\$150.00
427	Memberships & Dues	\$200.00	\$225.00	\$300.00	\$300.00	\$425.00
428	Data Processing & Internet Fees	\$699.12	\$520.00	\$602.00	\$504.08	\$813.00
433	Training-Client	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
435	Medical Fees	\$915.07	\$1,000.00	\$1,000.00	\$626.24	\$1,000.00
436	Advertising Fees	\$0.00	\$16,375.00	\$16,675.00	\$15,859.40	\$0.00



## WARREN COUNTY

## Budget Worksheet Report

Account Number	Description	2014 Actual Amount	2015 Adopted Budget	2015 Amended Budget	2015 Actual Amount	2016 Departmental Request
Fund	A	General				
Department	4013	W.I.C.				
437	Consulting Fees	\$1,260.00	\$1,320.00	\$1,320.00	\$0.00	\$1,320.00
Comment: Level		Comment				
		Departmental Request	Annual Audit expense. Fully funded by grant			
439	Misc Fees & Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
441	Auto-Supplies & Repair	\$1,243.06	\$911.00	\$911.00	\$392.71	\$1,200.00
442	Automotive - Gas & Oil	\$1,132.66	\$1,500.00	\$1,455.00	\$295.08	\$1,200.00
444	Travel/Education/Conference	\$3,686.54	\$2,000.00	\$2,625.00	\$2,414.60	\$1,025.00
445	Foods	\$20.94	\$25.00	\$25.00	\$0.00	\$25.00
446	WIC Food Vouchers	\$807,517.53	\$900,000.00	\$900,000.00	\$0.00	\$900,000.00
453	Uniforms & Clothing	\$0.00	\$0.00	\$350.00	\$339.95	\$0.00
469	Other Payments/Contributions	\$0.00	\$59,525.00	\$51,213.00	\$0.00	\$0.00
470	Contract	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Contractual Expense</u>		\$857,422.51	\$1,026,397.00	\$1,024,397.00	\$59,454.82	\$947,275.00
<u>Employee Benefits</u>						
810	Retirement	\$46,496.00	\$44,184.00	\$44,421.00	\$30,410.10	\$46,333.00
830	Social Security	\$16,344.91	\$18,798.00	\$18,882.00	\$11,726.57	\$19,327.00
831	Medicare Contribution	\$3,822.62	\$4,397.00	\$4,417.00	\$2,742.51	\$4,520.00
860	Hospitalization	\$31,839.17	\$28,990.00	\$29,135.00	\$21,742.29	\$29,807.00
865	Dental Insurance	\$836.00	\$816.00	\$820.00	\$612.00	\$816.00
<u>Total: Employee Benefits</u>		\$99,338.70	\$97,185.00	\$97,675.00	\$67,233.47	\$100,803.00
<u>Other Benefits</u>						
840	Workmen's Compensation	\$733.00	\$2,474.00	\$2,474.00	\$2,473.75	\$2,049.00
850	Unemployment Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
855	Disability	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
861	Retirees Hospitalization	\$17,125.30	\$17,718.00	\$17,718.00	\$11,486.88	\$17,920.00

9

## WARREN COUNTY

## Budget Worksheet Report

Account Number	Description	2014 Actual Amount	2015 Adopted Budget	2015 Amended Budget	2015 Actual Amount	2016 Departmental Request
<b>Fund</b>	<b>A</b>	<b>General</b>				
	Total: Other Benefits	\$17,858.30	\$20,192.00	\$20,192.00	\$13,960.63	\$19,969.00
	<b>Department Total: W.I.C.</b>	<b>\$1,245,012.76</b>	<b>\$1,447,564.00</b>	<b>\$1,449,431.00</b>	<b>\$333,954.05</b>	<b>\$1,380,784.00</b>
	Revenue Totals:	\$1,283,219.11	\$1,447,564.00	\$1,449,431.00	\$230,638.00	\$1,355,953.00
	Expense Totals	\$1,245,012.76	\$1,447,564.00	\$1,449,431.00	\$333,954.05	\$1,380,784.00
	<b>Fund Total: General</b>	<b>\$38,206.35</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$103,316.05)</b>	<b>(\$24,831.00)</b>
	<b>Revenue Grand Totals:</b>	<b>\$1,283,219.11</b>	<b>\$1,447,564.00</b>	<b>\$1,449,431.00</b>	<b>\$230,638.00</b>	<b>\$1,355,953.00</b>
	<b>Expense Grand Totals:</b>	<b>\$1,245,012.76</b>	<b>\$1,447,564.00</b>	<b>\$1,449,431.00</b>	<b>\$333,954.05</b>	<b>\$1,380,784.00</b>
	<b>Net Grand Totals:</b>	<b>\$38,206.35</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$103,316.05)</b>	<b>(\$24,831.00)</b>



PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

**WARREN COUNTY BUDGET SUMMARY SHEET**

**PRIOR YEAR EXPENDITURES AND REQUEST FOR 2016 APPROPRIATIONS**

**REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS**

NAME OF DEPARTMENT: Long Term Home Health Care

BUDGET ACCOUNT CODE: A.4016

OBJECT CODES	2014 EXPENDITURES	2015 ADOPTED	2015 AMENDED	2016 DEPARTMENT REQUESTS
100's PERSONAL SERVICES	\$168,849.35	\$175,480.00	\$175,480.00	\$175,950.00
200's EQUIPMENT	\$0.00			\$0.00
400's CONTRACTUAL	\$334,996.82	\$417,456.00	\$417,456.00	\$51,912.00
800's EMPLOYEE BENEFITS	\$94,848.58	\$97,198.00	\$97,198.00	\$97,977.00
<b>TOTALS</b>	<b>\$598,694.75</b>	<b>\$690,134.00</b>	<b>\$690,134.00</b>	<b>\$325,839.00</b>

2014 REVENUES	2015 ADOPTED REVENUES	2015 ESTIMATED REVENUES	2016 DEPARTMENT REQUESTS
\$737,715.46	\$674,883.00	\$674,883.00	\$168,000.00

SIGNED: Patricia Dyer  
DEPARTMENT HEAD

TITLE: DPT OPS

DATE: 9/17/15

## WARREN COUNTY

## Budget Worksheet Report

Account Number	Description	2014 Actual Amount	2015 Adopted Budget	2015 Amended Budget	2015 Actual Amount	2016 Departmental Request
Fund	A	General				
Revenue						
Department	4016	Long Term Home Health Care				
Departmental Income						
1602	Long Term Care Charges	\$736,951.81	\$674,883.00	\$674,883.00	\$210,015.81	\$168,000.00
Total: Departmental Income		\$736,951.81	\$674,883.00	\$674,883.00	\$210,015.81	\$168,000.00
State Aid						
3410	Long Term Health Care	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total: State Aid		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sale of Property And Compensation for Loss						
2680	Insurance Recoveries	\$763.65	\$0.00	\$0.00	\$0.00	\$0.00
Total: Sale of Property And Compensation for Loss		\$763.65	\$0.00	\$0.00	\$0.00	\$0.00
Department Total: Long Term Home Health Care		\$737,715.46	\$674,883.00	\$674,883.00	\$210,015.81	\$168,000.00
Revenue Totals		\$737,715.46	\$674,883.00	\$674,883.00	\$210,015.81	\$168,000.00
Expenses						
Department	4016	Long Term Home Health Care				
Personal Services						
110	Salaries - Regular	\$168,446.62	\$174,480.00	\$174,480.00	\$123,161.87	\$174,950.00
120	Salaries - Overtime	\$402.73	\$1,000.00	\$1,000.00	\$753.36	\$1,000.00
130	Salaries - Part Time	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
140	Salaries - Sick Leave Incentive	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total: Personal Services		\$168,849.35	\$175,480.00	\$175,480.00	\$123,915.23	\$175,950.00
Equipment						
210	Furniture/Furnishings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
220	Office Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
220.1	Office Equipment - Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

12



## WARREN COUNTY

## Budget Worksheet Report

Account Number	Description	2014 Actual Amount	2015 Adopted Budget	2015 Amended Budget	2015 Actual Amount	2016 Departmental Request
<b>Fund</b>	<b>A</b>	<b>General</b>				
<b>Department</b>	<b>4016</b>	<b>Long Term Home Health Care</b>				
230	Automotive Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
230.1	Automotive Equipment - Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
250	Technical Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
260	Other Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Equipment</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Contractual Expense</u>						
410	Supplies	\$60.50	\$100.00	\$100.00	\$0.00	\$0.00
411	Rent-Building/Property	\$7,985.00	\$7,394.00	\$7,394.00	\$7,394.00	\$0.00
<b>Comment: Level</b>		<b>Comment</b>				
		<b>Departmental Request</b>		The rent expense that usually was allocated to LTC program, has been added to the CHHA rent annually. This is due to the fact that the LTC program is being closed by the state.		
418	Ins-General Liability	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
423	Telephone	\$352.61	\$600.00	\$600.00	\$190.49	\$250.00
424	Postage	\$0.00	\$100.00	\$100.00	\$0.00	\$0.00
426	Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
427	Memberships & Dues	\$0.00	\$0.00	\$553.00	\$553.00	\$0.00
428	Data Processing & Internet Fees	\$45.00	\$62.00	\$62.00	\$62.00	\$62.00
435	Medical Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
436	Advertising Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
437	Consulting Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
439	Misc Fees & Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
441	Auto-Supplies & Repair	\$1,244.20	\$700.00	\$700.00	\$571.87	\$100.00
442	Automotive - Gas & Oil	\$2,469.40	\$2,500.00	\$2,500.00	\$1,048.58	\$500.00
444	Travel/Education/Conference	\$1,387.00	\$0.00	\$120.00	\$120.00	\$0.00
469	Other Payments/Contributions	\$3,305.00	\$6,000.00	\$6,000.00	\$675.00	\$1,000.00
<b>Comment: Level</b>		<b>Comment</b>				
		<b>Departmental Request</b>		Cash assessment paid monthly to the state. Expect to be decreased as program is slowly be closed by the state.		

13

## WARREN COUNTY

## Budget Worksheet Report

Account Number	Description	2014 Actual Amount	2015 Adopted Budget	2015 Amended Budget	2015 Actual Amount	2016 Departmental Request
<b>Fund</b>	<b>A</b>	<b>General</b>				
<b>Department</b>	<b>4016</b>	<b>Long Term Home Health Care</b>				
470	Contract	\$318,148.11	\$400,000.00	\$399,327.00	\$116,285.79	\$50,000.00
<b>Comment: Level</b>		<b>Comment</b>				
		<b>Departmental Request</b>		Therapy that is estimated to be needed to cover the needs of the Long Term care patients still in the program in 2016. The LTC program is being closed down by the state and transitioning patients elsewhere.		
<u>Total: Contractual Expense</u>		\$334,996.82	\$417,456.00	\$417,456.00	\$126,900.73	\$51,912.00
<u>Employee Benefits</u>						
810	Retirement	\$33,290.68	\$33,152.00	\$33,152.00	\$22,977.10	\$32,903.00
830	Social Security	\$10,004.90	\$10,880.00	\$10,880.00	\$7,328.98	\$10,908.00
831	Medicare Contribution	\$2,339.90	\$2,545.00	\$2,545.00	\$1,714.03	\$2,552.00
860	Hospitalization	\$48,520.01	\$49,925.00	\$49,925.00	\$37,443.06	\$50,918.00
865	Dental Insurance	\$693.09	\$696.00	\$696.00	\$522.00	\$696.00
<u>Total: Employee Benefits</u>		\$94,848.58	\$97,198.00	\$97,198.00	\$69,985.17	\$97,977.00
<u>Other Benefits</u>						
840	Workmen's Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
850	Unemployment Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
855	Disability	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Other Benefits</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Department Total: Long Term Home Health Care</b>		<b>\$598,694.75</b>	<b>\$690,134.00</b>	<b>\$690,134.00</b>	<b>\$320,801.13</b>	<b>\$325,839.00</b>
Revenue Totals:		\$737,715.46	\$674,883.00	\$674,883.00	\$210,015.81	\$168,000.00
Expense Totals		\$598,694.75	\$690,134.00	\$690,134.00	\$320,801.13	\$325,839.00
<b>Fund Total: General</b>		<b>\$139,020.71</b>	<b>(\$15,251.00)</b>	<b>(\$15,251.00)</b>	<b>(\$110,785.32)</b>	<b>(\$157,839.00)</b>
<b>Revenue Grand Totals:</b>		<b>\$737,715.46</b>	<b>\$674,883.00</b>	<b>\$674,883.00</b>	<b>\$210,015.81</b>	<b>\$168,000.00</b>
<b>Expense Grand Totals:</b>		<b>\$598,694.75</b>	<b>\$690,134.00</b>	<b>\$690,134.00</b>	<b>\$320,801.13</b>	<b>\$325,839.00</b>
<b>Net Grand Totals:</b>		<b>\$139,020.71</b>	<b>(\$15,251.00)</b>	<b>(\$15,251.00)</b>	<b>(\$110,785.32)</b>	<b>(\$157,839.00)</b>



PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

**WARREN COUNTY BUDGET SUMMARY SHEET**

**PRIOR YEAR EXPENDITURES AND REQUEST FOR 2016 APPROPRIATIONS**

**REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS**

NAME OF DEPARTMENT: Preventive Program

BUDGET ACCOUNT CODE: A.4018

OBJECT CODES	2014 EXPENDITURES	2015 ADOPTED	2015 AMENDED	2016 DEPARTMENT REQUESTS
100's PERSONAL SERVICES	\$292,079.66	\$300,885.00	\$300,885.00	\$302,866.00
200's EQUIPMENT				\$0.00
400's CONTRACTUAL	\$23,087.14	\$23,893.00	\$23,893.00	\$24,000.00
800's EMPLOYEE BENEFITS	\$130,330.84	\$135,071.00	\$135,071.00	\$136,076.00
<b>TOTALS</b>	<b>\$445,497.64</b>	<b>\$459,849.00</b>	<b>\$459,849.00</b>	<b>\$462,942.00</b>

2014 REVENUES	2015 ADOPTED REVENUES	2015 ESTIMATED REVENUES	2016 DEPARTMENT REQUESTS
\$248,254.42	\$284,821.00	\$284,821.00	\$307,545.00

SIGNED:



DEPARTMENT HEAD

TITLE:

DPH HOPS

DATE:

9/17/15

## WARREN COUNTY

## Budget Worksheet Report

Account Number	Description	2014 Actual Amount	2015 Adopted Budget	2015 Amended Budget	2015 Actual Amount	2016 Departmental Request
<b>Fund</b>	<b>A</b>	<b>General</b>				
<b>Revenue</b>						
<b>Department</b>	<b>4018</b>	<b>Preventive Program</b>				
<u>Departmental Income</u>						
1601	Public Health Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Departmental Income</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>State Aid</u>						
3403	WIC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3404	C.H. Assessment - Pub Hlth	\$248,254.42	\$284,821.00	\$284,821.00	\$144,112.69	\$307,545.00
<b>Comment: Level</b>			<b>Comment</b>			
<u>Departmental Request</u>			Revenue represents GPHW Article 6 State Aid. Increased due to reclass of Fiscal Manager position from Health Services (CHHA ) to Preventive program and able to collect state aid on this position.			
<u>Total: State Aid</u>		\$248,254.42	\$284,821.00	\$284,821.00	\$144,112.69	\$307,545.00
<b>Department Total: Preventive Program</b>		<b>\$248,254.42</b>	<b>\$284,821.00</b>	<b>\$284,821.00</b>	<b>\$144,112.69</b>	<b>\$307,545.00</b>
<b>Revenue Totals</b>		<b>\$248,254.42</b>	<b>\$284,821.00</b>	<b>\$284,821.00</b>	<b>\$144,112.69</b>	<b>\$307,545.00</b>
<b>Expenses</b>						
<b>Department</b>	<b>4018</b>	<b>Preventive Program</b>				
<u>Personal Services</u>						
110	Salaries - Regular	\$268,361.94	\$274,689.00	\$274,689.00	\$186,904.76	\$275,634.00
120	Salaries - Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
130	Salaries - Part Time	\$23,717.72	\$26,196.00	\$26,196.00	\$16,866.39	\$27,232.00
140	Salaries - Sick Leave Incentive	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Personal Services</u>		\$292,079.66	\$300,885.00	\$300,885.00	\$203,771.15	\$302,866.00
<u>Equipment</u>						
220.1	Office Equipment - Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
230	Automotive Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Equipment</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

160



## WARREN COUNTY

## Budget Worksheet Report

Account Number	Description	2014 Actual Amount	2015 Adopted Budget	2015 Amended Budget	2015 Actual Amount	2016 Departmental Request
Fund	A	General				
Department	4018	Preventive Program				
Contractual Expense						
410	Supplies	\$851.88	\$900.00	\$900.00	\$285.97	\$900.00
411	Rent-Building/Property	\$5,186.00	\$4,803.00	\$4,803.00	\$4,803.00	\$5,109.00
418	Ins-General Liability	\$2,946.68	\$3,150.00	\$3,150.00	\$3,150.00	\$3,170.00
Comment: Level		Comment				
		Departmental Request		Per Self Insurance, Amy Clute, to estimate overall a 4% increase in 2016		
421	Equipment Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
422	Repair/Maint-Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
423	Telephone	\$265.63	\$350.00	\$350.00	\$182.40	\$300.00
424	Postage	\$53.08	\$150.00	\$150.00	\$22.82	\$100.00
426	Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
427	Memberships & Dues	\$1,655.00	\$1,911.00	\$1,911.00	\$1,911.00	\$1,992.00
Comment: Level		Comment				
		Departmental Request		This is for membership dues for NYSACHO for 2016		
428	Data Processing & Internet Fees	\$90.00	\$124.00	\$124.00	\$124.00	\$124.00
Comment: Level		Comment				
		Departmental Request		see attached list		
435	Medical Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
437	Consulting Fees	\$6,605.00	\$6,605.00	\$6,605.00	\$3,515.00	\$6,605.00
Comment: Level		Comment				
		Departmental Request		See attached list. Medical Director (Larson) \$6,180 P. Hawley Immunization chart audit \$425		
439	Misc Fees & Expenses	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00
441	Auto-Supplies & Repair	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
442	Automotive - Gas & Oil	\$0.00	\$100.00	\$100.00	\$0.00	\$100.00
444	Travel/Education/Conference	\$210.00	\$500.00	\$500.00	\$0.00	\$300.00
445	Foods	\$163.87	\$300.00	\$300.00	\$224.11	\$300.00

17

## WARREN COUNTY

## Budget Worksheet Report

Account Number	Description	2014 Actual Amount	2015 Adopted Budget	2015 Amended Budget	2015 Actual Amount	2016 Departmental Request
Fund	A	General				
Department	4018	Preventive Program				
470	Contract	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	\$5,000.00
Comment: Level		Comment				
		Departmental Request	The Adirondack Health Institute annually \$5000			
<u>Total: Contractual Expense</u>		\$23,087.14	\$23,893.00	\$23,893.00	\$14,218.30	\$24,000.00
<u>Employee Benefits</u>						
810	Retirement	\$59,084.51	\$60,976.00	\$60,976.00	\$42,328.12	\$60,249.00
830	Social Security	\$17,675.85	\$18,655.00	\$18,655.00	\$12,328.88	\$18,778.00
831	Medicare Contribution	\$4,120.59	\$4,363.00	\$4,363.00	\$2,883.36	\$4,392.00
860	Hospitalization	\$34,007.97	\$35,251.00	\$35,251.00	\$26,249.78	\$36,244.00
865	Dental Insurance	\$1,138.46	\$1,152.00	\$1,152.00	\$855.35	\$1,152.00
<u>Total: Employee Benefits</u>		\$116,027.38	\$120,397.00	\$120,397.00	\$84,645.49	\$120,815.00
<u>Other Benefits</u>						
840	Workmen's Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
850	Unemployment Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
855	Disability	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
861	Retirees Hospitalization	\$14,303.46	\$14,674.00	\$14,674.00	\$9,782.48	\$15,261.00
<u>Total: Other Benefits</u>		\$14,303.46	\$14,674.00	\$14,674.00	\$9,782.48	\$15,261.00
<b>Department Total: Preventive Program</b>		<b>\$445,497.64</b>	<b>\$459,849.00</b>	<b>\$459,849.00</b>	<b>\$312,417.42</b>	<b>\$462,942.00</b>
Revenue Totals:		\$248,254.42	\$284,821.00	\$284,821.00	\$144,112.69	\$307,545.00
Expense Totals		\$445,497.64	\$459,849.00	\$459,849.00	\$312,417.42	\$462,942.00
<b>Fund Total: General</b>		<b>(\$197,243.22)</b>	<b>(\$175,028.00)</b>	<b>(\$175,028.00)</b>	<b>(\$168,304.73)</b>	<b>(\$155,397.00)</b>
<b>Revenue Grand Totals:</b>		<b>\$248,254.42</b>	<b>\$284,821.00</b>	<b>\$284,821.00</b>	<b>\$144,112.69</b>	<b>\$307,545.00</b>
<b>Expense Grand Totals:</b>		<b>\$445,497.64</b>	<b>\$459,849.00</b>	<b>\$459,849.00</b>	<b>\$312,417.42</b>	<b>\$462,942.00</b>
<b>Net Grand Totals:</b>		<b>(\$197,243.22)</b>	<b>(\$175,028.00)</b>	<b>(\$175,028.00)</b>	<b>(\$168,304.73)</b>	<b>(\$155,397.00)</b>

18



PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

**WARREN COUNTY BUDGET SUMMARY SHEET**

**PRIOR YEAR EXPENDITURES AND REQUEST FOR 2016 APPROPRIATIONS**

**REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS**


NAME OF DEPARTMENT: Preventive Program - Family Health

BUDGET ACCOUNT CODE: A.4018 0020

OBJECT CODES	2014 EXPENDITURES	2015 ADOPTED	2015 AMENDED	2016 DEPARTMENT REQUESTS
100's PERSONAL SERVICES	\$161,149.59	\$153,597.00	\$153,597.00	\$158,022.00
200's EQUIPMENT	\$849.09	\$800.00	\$800.00	\$800.00
400's CONTRACTUAL	\$20,469.65	\$26,419.00	\$26,419.00	\$24,557.00
800's EMPLOYEE BENEFITS	\$102,163.07	\$99,378.00	\$99,378.00	\$102,076.00
<b>TOTALS</b>	<b>\$284,631.40</b>	<b>\$280,194.00</b>	<b>\$280,194.00</b>	<b>\$285,455.00</b>

2014 REVENUES	2015 ADOPTED REVENUES	2015 ESTIMATED REVENUES	2016 DEPARTMENT REQUESTS
\$200,035.09	\$173,839.00	\$173,839.00	\$180,014.00

SIGNED:

  
DEPARTMENT HEAD

TITLE:

DPH/PS

DATE:

9/17/15

## WARREN COUNTY

## Budget Worksheet Report

Account Number	Description	2014 Actual Amount	2015 Adopted Budget	2015 Amended Budget	2015 Actual Amount	2016 Departmental Request
<b>Fund</b>	<b>A</b>	<b>General</b>				
<b>Revenue</b>						
<b>Department</b>	<b>4018</b>	<b>Preventive Program</b>				
<b>Sub Department</b>	<b>0020</b>	<b>Family Health</b>				
<u>Departmental Income</u>						
1612	Prev. Nursing Charges	\$65,964.78	\$65,000.00	\$65,000.00	\$32,472.76	\$65,000.00
<u>Total: Departmental Income</u>		\$65,964.78	\$65,000.00	\$65,000.00	\$32,472.76	\$65,000.00
<u>Miscellaneous &amp; Local Source</u>						
2770	Other Unclassified Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Miscellaneous &amp; Local Source</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>State Aid</u>						
3406	Family Health	\$100,250.31	\$90,334.00	\$90,334.00	\$48,834.83	\$96,865.00
<b>Comment: Level</b>		<b>Comment</b>				
<u>Total: State Aid</u>		\$100,250.31	\$90,334.00	\$90,334.00	\$48,834.83	\$96,865.00
<u>Federal Aid</u>						
4452	Chldrn w/ Spec Health Care Needs	\$15,399.00	\$18,505.00	\$18,505.00	\$10,874.00	\$18,149.00
<b>Comment: Level</b>		<b>Comment</b>				
<u>Total: Federal Aid</u>		\$33,820.00	\$18,505.00	\$18,505.00	\$10,874.00	\$18,149.00
<u>Sale of Property And Compensation for Loss</u>						
2680	Insurance Recoveries	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Sale of Property And Compensation for Loss</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Sub Department Total: Family Health</b>		<b>\$200,035.09</b>	<b>\$173,839.00</b>	<b>\$173,839.00</b>	<b>\$92,181.59</b>	<b>\$180,014.00</b>
<b>Department Total: Preventive Program</b>		<b>\$200,035.09</b>	<b>\$173,839.00</b>	<b>\$173,839.00</b>	<b>\$92,181.59</b>	<b>\$180,014.00</b>
<b>Revenue Totals</b>		<b>\$200,035.09</b>	<b>\$173,839.00</b>	<b>\$173,839.00</b>	<b>\$92,181.59</b>	<b>\$180,014.00</b>
<b>Expenses</b>						



## WARREN COUNTY

## Budget Worksheet Report

Department	4018	Preventive Program				
Sub Department	0020	Family Health				
<u>Personal Services</u>						
110	Salaries - Regular	\$161,149.59	\$152,597.00	\$152,597.00	\$97,444.24	\$157,022.00
120	Salaries - Overtime	\$0.00	\$1,000.00	\$1,000.00	\$0.00	\$1,000.00
130	Salaries - Part Time	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
140	Salaries - Sick Leave Incentive	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Personal Services</u>		\$161,149.59	\$153,597.00	\$153,597.00	\$97,444.24	\$158,022.00
<u>Equipment</u>						
210	Furniture/Furnishings	\$0.00	\$0.00	\$75.00	\$75.00	\$100.00
		Comment: Level		Comment		
		Departmental Request		Miscellaneous furniture needed for department		
220	Office Equipment	\$67.20	\$400.00	\$205.00	\$0.00	\$200.00
		Comment: Level		Comment		
		Departmental Request		Miscellaneous equipment needed for Family Health Department		
220.1	Office Equipment - Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
230	Automotive Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
230.1	Automotive Equipment - Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
250	Technical Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
260	Other Equipment	\$781.89	\$400.00	\$520.00	\$519.85	\$500.00
		Comment: Level		Comment		
		Departmental Request		Other equipment that may be needed for Patient needs..such as a baby scale		
<u>Total: Equipment</u>		\$849.09	\$800.00	\$800.00	\$594.85	\$800.00
<u>Contractual Expense</u>						
410	Supplies	\$4,132.33	\$5,000.00	\$5,000.00	\$2,120.98	\$5,000.00
411	Rent-Building/Property	\$3,589.00	\$3,324.00	\$3,324.00	\$3,324.00	\$3,536.00
418	Ins-General Liability	\$7,397.00	\$7,767.00	\$7,767.00	\$7,767.00	\$7,923.00
		Comment: Level		Comment		
		Departmental Request		Per Self Insurance, Amy Clute, anticipate at least a 4% increase.		
422	Repair/Maint-Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
423	Telephone	\$510.78	\$800.00	\$800.00	\$326.77	\$700.00

21

## WARREN COUNTY

## Budget Worksheet Report

Account Number	Description	2014 Actual Amount	2015 Adopted Budget	2015 Amended Budget	2015 Actual Amount	2016 Departmental Request
<b>Fund</b>	<b>A</b>	<b>General</b>				
<b>Sub Department</b>	<b>0020</b>	<b>Family Health</b>				
424	Postage	\$1,759.57	\$2,000.00	\$2,000.00	\$872.23	\$2,000.00
426	Subscriptions	\$49.00	\$100.00	\$100.00	\$0.00	\$50.00
427	Memberships & Dues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
428	Data Processing & Internet Fees	\$180.00	\$248.00	\$248.00	\$248.00	\$248.00
435	Medical Fees	\$341.50	\$250.00	\$250.00	\$0.00	\$400.00
436	Advertising Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
439	Misc Fees & Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
441	- Auto-Supplies & Repair	\$492.67	\$3,930.00	\$3,930.00	\$617.41	\$2,000.00
442	Automotive - Gas & Oil	\$1,096.83	\$1,500.00	\$1,500.00	\$551.13	\$1,500.00
444	Travel/Education/Conference	\$374.00	\$1,000.00	\$1,000.00	\$388.00	\$700.00
<b>Comment: Level</b>		<b>Comment</b>				
		<b>Departmental Request</b>	<b>Continuing education needed for nurses.</b>			
445	Foods	\$46.97	\$0.00	\$0.00	\$0.00	\$0.00
469	Other Payments/Contributions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
470	Contract	\$500.00	\$500.00	\$500.00	\$0.00	\$500.00
<u>Total: Contractual Expense</u>		\$20,469.65	\$26,419.00	\$26,419.00	\$16,215.52	\$24,557.00
<u>Employee Benefits</u>						
810	Retirement	\$31,209.12	\$28,994.00	\$28,994.00	\$20,086.08	\$29,550.00
830	Social Security	\$9,551.60	\$9,523.00	\$9,523.00	\$5,759.86	\$9,797.00
831	Medicare Contribution	\$2,233.83	\$2,228.00	\$2,228.00	\$1,347.02	\$2,292.00
860	Hospitalization	\$44,100.33	\$43,167.00	\$43,167.00	\$29,131.28	\$44,384.00
865	Dental Insurance	\$764.73	\$792.00	\$792.00	\$538.24	\$792.00
<u>Total: Employee Benefits</u>		\$87,859.61	\$84,704.00	\$84,704.00	\$56,862.48	\$86,815.00
<u>Other Benefits</u>						
840	Workmen's Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
850	Unemployment Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
855	Disability	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
861	Retirees Hospitalization	\$14,303.46	\$14,674.00	\$14,674.00	\$9,782.48	\$15,261.00

22



WARREN COUNTY

# Budget Worksheet Report

Account Number	Description	2014 Actual Amount	2015 Adopted Budget	2015 Amended Budget	2015 Actual Amount	2016 Departmental Request
<b>Fund</b>	<b>A</b>	<b>General</b>				
	<u>Total: Other Benefits</u>	\$14,303.46	\$14,674.00	\$14,674.00	\$9,782.48	\$15,261.00
	<b>Sub Department Total: Family Health</b>	<b>\$284,631.40</b>	<b>\$280,194.00</b>	<b>\$280,194.00</b>	<b>\$180,899.57</b>	<b>\$285,455.00</b>
	<b>Department Total: Preventive Program</b>	<b>\$284,631.40</b>	<b>\$280,194.00</b>	<b>\$280,194.00</b>	<b>\$180,899.57</b>	<b>\$285,455.00</b>
	Revenue Totals:	\$200,035.09	\$173,839.00	\$173,839.00	\$92,181.59	\$180,014.00
	Expense Totals	\$284,631.40	\$280,194.00	\$280,194.00	\$180,899.57	\$285,455.00
	<b>Fund Total: General</b>	<b>(\$84,596.31)</b>	<b>(\$106,355.00)</b>	<b>(\$106,355.00)</b>	<b>(\$88,717.98)</b>	<b>(\$105,441.00)</b>
	<b>Revenue Grand Totals:</b>	<b>\$200,035.09</b>	<b>\$173,839.00</b>	<b>\$173,839.00</b>	<b>\$92,181.59</b>	<b>\$180,014.00</b>
	<b>Expense Grand Totals:</b>	<b>\$284,631.40</b>	<b>\$280,194.00</b>	<b>\$280,194.00</b>	<b>\$180,899.57</b>	<b>\$285,455.00</b>
	<b>Net Grand Totals:</b>	<b>(\$84,596.31)</b>	<b>(\$106,355.00)</b>	<b>(\$106,355.00)</b>	<b>(\$88,717.98)</b>	<b>(\$105,441.00)</b>

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

**WARREN COUNTY BUDGET SUMMARY SHEET**

**PRIOR YEAR EXPENDITURES AND REQUEST FOR 2016 APPROPRIATIONS**

**REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS**

NAME OF DEPARTMENT: Preventive Program - Disease Control  
BUDGET ACCOUNT CODE: A.4018 0030

OBJECT CODES	2014 EXPENDITURES	2015 ADOPTED	2015 AMENDED	2016 DEPARTMENT REQUESTS
100's PERSONAL SERVICES	\$175,532.21	\$194,310.00	\$184,902.29	\$238,248.00
200's EQUIPMENT	\$496.80	\$1,000.00	\$1,000.00	\$1,000.00
400's CONTRACTUAL	\$116,219.13	\$156,515.00	\$156,515.00	\$141,257.00
800's EMPLOYEE BENEFITS	\$86,544.61	\$85,987.00	\$85,267.31	\$93,637.00
<b>TOTALS</b>	<b>\$378,792.75</b>	<b>\$437,812.00</b>	<b>\$427,684.60</b>	<b>\$474,142.00</b>

2014 REVENUES	2015 ADOPTED REVENUES	2015 ESTIMATED REVENUES	2016 DEPARTMENT REQUESTS
\$300,622.84	\$358,082.00	\$358,082.00	\$351,928.00

SIGNED: Patricia [Signature]  
DEPARTMENT HEAD  
TITLE: OPK / OPS  
DATE: 9/17/15

24



## WARREN COUNTY

## Budget Worksheet Report

Account Number	Description	2014 Actual Amount	2015 Adopted Budget	2015 Amended Budget	2015 Actual Amount	2016 Departmental Request
Fund	A	General				
Revenue						
Department	4018	Preventive Program				
Sub Department	0030	Disease Control				
<u>Departmental Income</u>						
1613	Immunization Revenue	\$95,450.08	\$110,000.00	\$110,000.00	\$43,762.58	\$100,000.00
1614	Central Intake - Public Health	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1615	Clinic Revenues	\$1,322.60	\$1,000.00	\$1,000.00	\$510.00	\$1,000.00
1619	Rabies Clinic Donations	\$8,290.00	\$8,500.00	\$8,500.00	\$7,414.00	\$8,300.00
<u>Total: Departmental Income</u>		\$105,062.68	\$119,500.00	\$119,500.00	\$51,686.58	\$109,300.00
<u>Miscellaneous &amp; Local Source</u>						
2714	Grants From Local Businesses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2716	Grants From Other Sources	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Miscellaneous &amp; Local Source</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>State Aid</u>						
3407	Disease Control - Pub Hlth	\$187,133.16	\$216,676.00	\$216,676.00	\$84,912.03	\$220,722.00
Comment: Level		Comment				
		Departmental Request		Represents State Aid (GPHW) for \$170,868 Rabies Grant \$17,000 IAP (Immunization Action Plan) Grant \$32,854		
<u>Total: State Aid</u>		\$187,133.16	\$216,676.00	\$216,676.00	\$84,912.03	\$220,722.00
<u>Federal Aid</u>						
4407	Disease Control - Fed Stimulus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4457	Paint Poison Prevention	\$8,427.00	\$21,906.00	\$21,906.00	\$11,874.00	\$21,906.00
Comment: Level		Comment				
		Departmental Request		Represents the Lead Grant		
<u>Total: Federal Aid</u>		\$8,427.00	\$21,906.00	\$21,906.00	\$11,874.00	\$21,906.00
<b>Sub Department Total: Disease Control</b>		<b>\$300,622.84</b>	<b>\$358,082.00</b>	<b>\$358,082.00</b>	<b>\$148,472.61</b>	<b>\$351,928.00</b>
<b>Department Total: Preventive Program</b>		<b>\$300,622.84</b>	<b>\$358,082.00</b>	<b>\$358,082.00</b>	<b>\$148,472.61</b>	<b>\$351,928.00</b>
Revenue Totals		\$300,622.84	\$358,082.00	\$358,082.00	\$148,472.61	\$351,928.00
Expenses						
Department	4018	Preventive Program				

25

## WARREN COUNTY

## Budget Worksheet Report

Sub Department		0030	Disease Control			
<u>Personal Services</u>						
110	Salaries - Regular	\$96,592.52	\$111,878.00	\$111,878.00	\$75,773.36	\$115,020.00
120	Salaries - Overtime	\$0.00	\$2,500.00	\$2,500.00	\$0.00	\$2,500.00
130	Salaries - Part Time	\$78,939.69	\$79,932.00	\$70,524.29	\$42,398.22	\$120,728.00
140	Salaries - Sick Leave Incentive	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Personal Services</u>		\$175,532.21	\$194,310.00	\$184,902.29	\$118,171.58	\$238,248.00
<u>Equipment</u>						
210	Furniture/Furnishings	\$496.80	\$500.00	\$500.00	\$0.00	\$500.00
		Comment: Level	Comment			
		Departmental Request	Furniture that may be needed for Disease Program in 2016			
220	Office Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
220.1	Office Equipment - Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
230	Automotive Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
260	Other Equipment	\$0.00	\$500.00	\$500.00	\$0.00	\$500.00
		Comment: Level	Comment			
		Departmental Request	Other equipment that may be needed for Disease Program.			
<u>Total: Equipment</u>		\$496.80	\$1,000.00	\$1,000.00	\$0.00	\$1,000.00
<u>Contractual Expense</u>						
410	Supplies	\$2,827.82	\$3,000.00	\$3,360.00	\$2,168.01	\$3,500.00
411	Rent-Building/Property	\$8,487.00	\$10,451.00	\$10,451.00	\$10,451.00	\$11,117.00
418	Ins-General Liability	\$4,000.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,358.00
		Comment: Level	Comment			
		Departmental Request	Per Self insurance, Amy Clute, estimate at least a 4% increase in			
422	Repair/Maint-Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
423	Telephone	\$904.26	\$2,500.00	\$2,090.00	\$372.55	\$1,500.00
424	Postage	\$1,822.34	\$2,000.00	\$2,000.00	\$1,461.50	\$2,000.00
426	Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
427	Memberships & Dues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
428	Data Processing & Internet Fees	\$2,466.69	\$3,014.00	\$3,014.00	\$2,122.06	\$2,684.00
		Comment: Level	Comment			

26



## WARREN COUNTY

## Budget Worksheet Report

Account Number	Description	2014 Actual Amount	2015 Adopted Budget	2015 Amended Budget	2015 Actual Amount	2016 Departmental Request
<b>Fund</b>	<b>A</b>	<b>General</b>				
<b>Sub Department</b>	<b>0030</b>	<b>Disease Control</b>				
		Departmental Request		see attached list		
432	Special Project Supply	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
435	Medical Fees	\$79,941.62	\$115,000.00	\$114,396.00	\$33,177.98	\$100,000.00
436	Advertising Fees	\$4,880.33	\$4,000.00	\$4,604.00	\$4,603.52	\$5,000.00
437	Consulting Fees	\$10,750.50	\$12,050.00	\$12,050.00	\$5,517.50	\$10,898.00
<b>Comment: Level</b>		<b>Comment</b>				
		Departmental Request		Please see attached list		
439	Misc Fees & Expenses	\$12.00	\$50.00	\$50.00	\$0.00	\$0.00
441	Auto-Supplies & Repair	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
442	Automotive - Gas & Oil	\$36.57	\$100.00	\$100.00	\$47.27	\$100.00
444	Travel/Education/Conference	\$90.00	\$150.00	\$200.00	\$189.90	\$100.00
445	Foods	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
453	Uniforms & Clothing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
469	Other Payments/Contributions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
470	Contract	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total: Contractual Expense</b>		<b>\$116,219.13</b>	<b>\$156,515.00</b>	<b>\$156,515.00</b>	<b>\$64,311.29</b>	<b>\$141,257.00</b>
<b>Employee Benefits</b>						
810	Retirement	\$32,042.83	\$24,176.00	\$24,176.00	\$19,215.64	\$27,159.00
830	Social Security	\$10,512.98	\$12,048.00	\$11,464.72	\$6,987.19	\$14,772.00
831	Medicare Contribution	\$2,458.67	\$2,817.00	\$2,680.59	\$1,634.09	\$3,455.00
860	Hospitalization	\$40,931.03	\$46,298.00	\$46,298.00	\$34,404.59	\$47,603.00
865	Dental Insurance	\$599.10	\$648.00	\$648.00	\$489.62	\$648.00
<b>Total: Employee Benefits</b>		<b>\$86,544.61</b>	<b>\$85,987.00</b>	<b>\$85,267.31</b>	<b>\$62,731.13</b>	<b>\$93,637.00</b>

## WARREN COUNTY

## Budget Worksheet Report

Account Number	Description	2014 Actual Amount	2015 Adopted Budget	2015 Amended Budget	2015 Actual Amount	2016 Departmental Request
Fund	A	General				
Sub Department	0030	Disease Control				
<u>Other Benefits</u>						
840	Workmen's Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
850	Unemployment Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
855	Disability	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Other Benefits</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sub Department Total: Disease Control		\$378,792.75	\$437,812.00	\$427,684.60	\$245,214.00	\$474,142.00
Department Total: Preventive Program		\$378,792.75	\$437,812.00	\$427,684.60	\$245,214.00	\$474,142.00
Revenue Totals:		\$300,622.84	\$358,082.00	\$358,082.00	\$148,472.61	\$351,928.00
Expense Totals		\$378,792.75	\$437,812.00	\$427,684.60	\$245,214.00	\$474,142.00
Fund Total: General		(\$78,169.91)	(\$79,730.00)	(\$69,602.60)	(\$96,741.39)	(\$122,214.00)
Revenue Grand Totals:		\$300,622.84	\$358,082.00	\$358,082.00	\$148,472.61	\$351,928.00
Expense Grand Totals:		\$378,792.75	\$437,812.00	\$427,684.60	\$245,214.00	\$474,142.00
Net Grand Totals:		(\$78,169.91)	(\$79,730.00)	(\$69,602.60)	(\$96,741.39)	(\$122,214.00)

28

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

**WARREN COUNTY BUDGET SUMMARY SHEET**

**PRIOR YEAR EXPENDITURES AND REQUEST FOR 2016 APPROPRIATIONS**

**REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS**


NAME OF DEPARTMENT: Preventive Program - Health Education

BUDGET ACCOUNT CODE: A.4018 0040

OBJECT CODES	2014 EXPENDITURES	2015 ADOPTED	2015 AMENDED	2016 DEPARTMENT REQUESTS
100's PERSONAL SERVICES	\$24,952.29	\$25,471.00	\$25,471.00	\$26,108.00
200's EQUIPMENT	\$0.00	\$500.00	\$500.00	\$500.00
400's CONTRACTUAL	\$10,615.89	\$10,940.00	\$11,246.64	\$10,139.00
800's EMPLOYEE BENEFITS	\$7,268.04	\$6,787.00	\$6,787.00	\$6,880.00
<b>TOTALS</b>	<b>\$42,836.22</b>	<b>\$43,698.00</b>	<b>\$44,004.64</b>	<b>\$43,627.00</b>

2014 REVENUES	2015 ADOPTED REVENUES	2015 ESTIMATED REVENUES	2016 DEPARTMENT REQUESTS
\$57,945.92	\$34,980.00	\$34,980.00	\$42,475.00

SIGNED:

  
DEPARTMENT HEAD

TITLE:

OPH 1003

DATE:

9/17/15



## WARREN COUNTY

## Budget Worksheet Report

Account Number	Description	2014 Actual Amount	2015 Adopted Budget	2015 Amended Budget	2015 Actual Amount	2016 Departmental Request
<b>Fund</b>	<b>A</b>	<b>General</b>				
<b>Revenue</b>						
<b>Department</b>	<b>4018</b>	<b>Preventive Program</b>				
<b>Sub Department</b>	<b>0040</b>	<b>Health Education</b>				
<u>Departmental Income</u>						
1617	Health Education Classes	\$2,346.85	\$2,000.00	\$2,000.00	\$2,491.00	\$2,400.00
<u>Total: Departmental Income</u>		\$2,346.85	\$2,000.00	\$2,000.00	\$2,491.00	\$2,400.00
<u>State Aid</u>						
3408	Health Education - Pub Hlth	\$55,599.07	\$32,980.00	\$32,980.00	\$21,394.30	\$40,075.00
Comment: Level			Comment			
<u>Total: State Aid</u>			Represents State Aid (GPHW)			
<u>Total: State Aid</u>		\$55,599.07	\$32,980.00	\$32,980.00	\$21,394.30	\$40,075.00
<b>Sub Department Total: Health Education</b>		<b>\$57,945.92</b>	<b>\$34,980.00</b>	<b>\$34,980.00</b>	<b>\$23,885.30</b>	<b>\$42,475.00</b>
<b>Department Total: Preventive Program</b>		<b>\$57,945.92</b>	<b>\$34,980.00</b>	<b>\$34,980.00</b>	<b>\$23,885.30</b>	<b>\$42,475.00</b>
<b>Revenue Totals</b>		<b>\$57,945.92</b>	<b>\$34,980.00</b>	<b>\$34,980.00</b>	<b>\$23,885.30</b>	<b>\$42,475.00</b>
<b>Expenses</b>						
<b>Department</b>	<b>4018</b>	<b>Preventive Program</b>				
<b>Sub Department</b>	<b>0040</b>	<b>Health Education</b>				
<u>Personal Services</u>						
110	Salaries - Regular	\$24,952.29	\$25,471.00	\$25,471.00	\$17,339.69	\$26,108.00
120	Salaries - Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
130	Salaries - Part Time	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
140	Salaries - Sick Leave Incentive	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Personal Services</u>		\$24,952.29	\$25,471.00	\$25,471.00	\$17,339.69	\$26,108.00
<u>Equipment</u>						
210	Furniture/Furnishings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

30

## WARREN COUNTY

## Budget Worksheet Report

Account Number	Description	2014 Actual Amount	2015 Adopted Budget	2015 Amended Budget	2015 Actual Amount	2016 Departmental Request
Fund	A	General				
Department	4018	Preventive Program				
Sub Department	0040	Health Education				
220	Office Equipment	\$0.00	\$100.00	\$100.00	\$0.00	\$100.00
Comment: Level		Comment				
Departmental Request		per Health Educator, office equipment that may be needed for the program.				
220.1	Office Equipment - Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
230	Automotive Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
260	Other Equipment	\$0.00	\$400.00	\$400.00	\$0.00	\$400.00
Comment: Level		Comment				
Departmental Request		per the Health Educator, other equipment that may be needed to educate the public or for use in office.				
<u>Total: Equipment</u>		\$0.00	\$500.00	\$500.00	\$0.00	\$500.00
<u>Contractual Expense</u>						
410	Supplies	\$4,873.68	\$6,500.00	\$6,802.64	\$5,042.59	\$6,000.00
411	Rent-Building/Property	\$5,186.00	\$2,211.00	\$2,211.00	\$2,211.00	\$2,352.00
422	Repair/Maint-Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
423	Telephone	\$35.99	\$50.00	\$50.00	\$37.44	\$50.00
424	Postage	\$125.76	\$200.00	\$200.00	\$35.50	\$200.00
426	Subscriptions	\$0.00	\$100.00	\$104.00	\$104.00	\$100.00
427	Memberships & Dues	\$75.00	\$100.00	\$100.00	\$75.00	\$75.00
428	Data Processing & Internet Fees	\$45.00	\$62.00	\$62.00	\$62.00	\$62.00
433	Training-Client	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
435	Medical Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
436	Advertising Fees	\$0.00	\$100.00	\$100.00	\$0.00	\$100.00
437	Consulting Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
439	Misc Fees & Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
441	Auto-Supplies & Repair	\$167.58	\$317.00	\$317.00	\$78.50	\$300.00
442	Automotive - Gas & Oil	\$462.73	\$800.00	\$800.00	\$129.62	\$600.00
444	Travel/Education/Conference	(\$402.82)	\$400.00	\$400.00	\$0.00	\$200.00
445	Foods	\$46.97	\$100.00	\$100.00	\$0.00	\$100.00

31

## WARREN COUNTY

## Budget Worksheet Report

Account Number	Description	2014 Actual Amount	2015 Adopted Budget	2015 Amended Budget	2015 Actual Amount	2016 Departmental Request
<b>Fund</b>	<b>A</b>	<b>General</b>				
<b>Department</b>	<b>4018</b>	<b>Preventive Program</b>				
<b>Sub Department</b>	<b>0040</b>	<b>Health Education</b>				
<u>Total: Contractual Expense</u>		\$10,615.89	\$10,940.00	\$11,246.64	\$7,775.65	\$10,139.00
<u>Employee Benefits</u>						
810	Retirement	\$5,359.34	\$4,839.00	\$4,839.00	\$3,398.85	\$4,882.00
830	Social Security	\$1,546.98	\$1,579.00	\$1,579.00	\$1,075.05	\$1,619.00
831	Medicare Contribution	\$361.72	\$369.00	\$369.00	\$251.35	\$379.00
860	Hospitalization	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
865	Dental Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Employee Benefits</u>		\$7,268.04	\$6,787.00	\$6,787.00	\$4,725.25	\$6,880.00
<u>Other Benefits</u>						
840	Workmen's Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
850	Unemployment Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
855	Disability	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Other Benefits</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Sub Department Total: Health Education</b>		<b>\$42,836.22</b>	<b>\$43,698.00</b>	<b>\$44,004.64</b>	<b>\$29,840.59</b>	<b>\$43,627.00</b>
<b>Department Total: Preventive Program</b>		<b>\$42,836.22</b>	<b>\$43,698.00</b>	<b>\$44,004.64</b>	<b>\$29,840.59</b>	<b>\$43,627.00</b>
Revenue Totals:		\$57,945.92	\$34,980.00	\$34,980.00	\$23,885.30	\$42,475.00
Expense Totals		\$42,836.22	\$43,698.00	\$44,004.64	\$29,840.59	\$43,627.00
<b>Fund Total: General</b>		<b>\$15,109.70</b>	<b>(\$8,718.00)</b>	<b>(\$9,024.64)</b>	<b>(\$5,955.29)</b>	<b>(\$1,152.00)</b>
<b>Revenue Grand Totals:</b>		<b>\$57,945.92</b>	<b>\$34,980.00</b>	<b>\$34,980.00</b>	<b>\$23,885.30</b>	<b>\$42,475.00</b>
<b>Expense Grand Totals:</b>		<b>\$42,836.22</b>	<b>\$43,698.00</b>	<b>\$44,004.64</b>	<b>\$29,840.59</b>	<b>\$43,627.00</b>
<b>Net Grand Totals:</b>		<b>\$15,109.70</b>	<b>(\$8,718.00)</b>	<b>(\$9,024.64)</b>	<b>(\$5,955.29)</b>	<b>(\$1,152.00)</b>



PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

**WARREN COUNTY BUDGET SUMMARY SHEET**

**PRIOR YEAR EXPENDITURES AND REQUEST FOR 2016 APPROPRIATIONS**

**REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS**

NAME OF DEPARTMENT: Preventive Program - Tobacco Entitlement

BUDGET ACCOUNT CODE: A.4018 0055

OBJECT CODES	2014 EXPENDITURES	2015 ADOPTED	2015 AMENDED	2016 DEPARTMENT REQUESTS
100's PERSONAL SERVICES				\$0.00
200's EQUIPMENT	\$0.00	\$300.00	\$300.00	\$300.00
400's CONTRACTUAL	\$5,942.83	\$7,200.00	\$7,500.56	\$7,200.00
<b>TOTALS</b>	<b>\$5,942.83</b>	<b>\$7,500.00</b>	<b>\$7,800.56</b>	<b>\$7,500.00</b>

SIGNED:



DEPARTMENT HEAD

TITLE:

DPH / DPS

DATE:

9/17/15

## WARREN COUNTY

## Budget Worksheet Report

Account Number	Description	2014 Actual Amount	2015 Adopted Budget	2015 Amended Budget	2015 Actual Amount	2016 Departmental Request
Fund	A	General				
Expenses						
Department	4018	Preventive Program				
Sub Department	0055	Tobacco Entitlement				
Personal Services						
110	Salaries - Regular	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
140	Salaries - Sick Leave Incentive	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total: Personal Services		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment						
260	Other Equipment	\$0.00	\$300.00	\$300.00	\$0.00	\$300.00
Comment: Level		Comment				
		Departmental Request	Other equipment that may be needed, Per Health Educator, for educating the public on tobacco use			
Total: Equipment		\$0.00	\$300.00	\$300.00	\$0.00	\$300.00
Contractual Expense						
410	Supplies	\$5,907.17	\$6,200.00	\$6,500.56	\$512.06	\$6,500.00
424	Postage	\$35.66	\$50.00	\$50.00	\$33.94	\$50.00
436	Advertising Fees	\$0.00	\$100.00	\$100.00	\$0.00	\$100.00
437	Consulting Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
439	Misc Fees & Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
444	Travel/Education/Conference	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
469	Other Payments/Contributions	\$0.00	\$850.00	\$850.00	\$0.00	\$550.00
470	Contract	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

WARREN COUNTY

# Budget Worksheet Report

Total: Contractual Expense	\$5,942.83	\$7,200.00	\$7,500.56	\$546.00	\$7,200.00
Sub Department Total: Tobacco Entitlement	\$5,942.83	\$7,500.00	\$7,800.56	\$546.00	\$7,500.00
Department Total: Preventive Program	\$5,942.83	\$7,500.00	\$7,800.56	\$546.00	\$7,500.00
Expense Totals	\$5,942.83	\$7,500.00	\$7,800.56	\$546.00	\$7,500.00
Fund Total: General	(\$5,942.83)	(\$7,500.00)	(\$7,800.56)	(\$546.00)	(\$7,500.00)
Revenue Grand Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Expense Grand Totals:	\$5,942.83	\$7,500.00	\$7,800.56	\$546.00	\$7,500.00
Net Grand Totals:	(\$5,942.83)	(\$7,500.00)	(\$7,800.56)	(\$546.00)	(\$7,500.00)

35



PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

**WARREN COUNTY BUDGET SUMMARY SHEET**

**PRIOR YEAR EXPENDITURES AND REQUEST FOR 2016 APPROPRIATIONS**

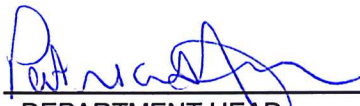
**REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS**

NAME OF DEPARTMENT: Ed/Physically Hand.Children

BUDGET ACCOUNT CODE: A.4054

OBJECT CODES	2014 EXPENDITURES	2015 ADOPTED	2015 AMENDED	2016 DEPARTMENT REQUESTS
100's PERSONAL SERVICES	\$62,799.31	\$65,232.00	\$65,232.00	\$69,565.00
200's EQUIPMENT	\$0.00	\$100.00	\$400.00	\$200.00
400's CONTRACTUAL	\$2,542,293.71	\$2,936,922.00	\$2,936,622.00	\$2,705,487.00
800's EMPLOYEE BENEFITS	\$32,227.31	\$34,400.00	\$34,400.00	\$35,846.00
<b>TOTALS</b>	<b>\$2,637,320.33</b>	<b>\$3,036,654.00</b>	<b>\$3,036,654.00</b>	<b>\$2,811,098.00</b>

2014 REVENUES	2015 ADOPTED REVENUES	2015 ESTIMATED REVENUES	2016 DEPARTMENT REQUESTS
\$1,504,851.52	\$1,848,840.00	\$1,848,840.00	\$1,693,000.00

SIGNED:   
DEPARTMENT HEAD

TITLE: DPH / DPS

DATE: 9/17/15

36

## WARREN COUNTY

## Budget Worksheet Report

Account Number	Description	2014 Actual Amount	2015 Adopted Budget	2015 Amended Budget	2015 Actual Amount	2016 Departmental Request
Fund	A	General				
Revenue						
Department	4054	Ed/Physically Hand.Children				
<u>Departmental Income</u>						
1603	Ed PHC Preschool- 3-5 yrs	\$56,376.16	\$110,000.00	\$110,000.00	\$101,363.70	\$100,000.00
	Comment: Level			Comment		
		Departmental Request		Medicaid billing only		
	<u>Total: Departmental Income</u>	\$56,376.16	\$110,000.00	\$110,000.00	\$101,363.70	\$100,000.00
<u>State Aid</u>						
3277	Education of Handicapped Child	\$1,448,475.36	\$1,738,840.00	\$1,738,840.00	\$224,485.40	\$1,593,000.00
	<u>Total: State Aid</u>	\$1,448,475.36	\$1,738,840.00	\$1,738,840.00	\$224,485.40	\$1,593,000.00
<u>Federal Aid</u>						
4277	PH Preschool - Fed Stimulus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<u>Total: Federal Aid</u>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Department Total: Ed/Physically Hand.Children</b>		<b>\$1,504,851.52</b>	<b>\$1,848,840.00</b>	<b>\$1,848,840.00</b>	<b>\$325,849.10</b>	<b>\$1,693,000.00</b>
Revenue Totals		\$1,504,851.52	\$1,848,840.00	\$1,848,840.00	\$325,849.10	\$1,693,000.00
Expenses						
Department	4054	Ed/Physically Hand.Children				
<u>Personal Services</u>						
110	Salaries - Regular	\$32,364.21	\$33,265.00	\$33,265.00	\$22,015.21	\$36,233.00
120	Salaries - Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
130	Salaries - Part Time	\$30,435.10	\$31,967.00	\$31,967.00	\$21,681.31	\$33,332.00
140	Salaries - Sick Leave Incentive	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<u>Total: Personal Services</u>	\$62,799.31	\$65,232.00	\$65,232.00	\$43,696.52	\$69,565.00
<u>Equipment</u>						
210	Furniture/Furnishings	\$0.00	\$50.00	\$137.00	\$79.00	\$0.00

## WARREN COUNTY

## Budget Worksheet Report

Account Number.	Description	2014 Actual Amount	2015 Adopted Budget	2015 Amended Budget	2015 Actual Amount	2016 Departmental Request
Fund	A	General				
Department	4054	Ed/Physically Hand.Children				
220	Office Equipment	\$0.00	\$50.00	\$263.00	\$262.49	\$200.00
Comment: Level		Comment				
		Departmental Request	Office equipment needed for Preschool program . Example ..hole punch...anything needed to run the program efficiently.			
220.1	Office Equipment - Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
250	Technical Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total: Equipment		\$0.00	\$100.00	\$400.00	\$341.49	\$200.00
Contractual Expense						
410	Supplies	\$906.51	\$700.00	\$700.00	\$488.05	\$1,000.00
411	Rent-Building/Property	\$3,985.00	\$3,690.00	\$3,690.00	\$3,690.00	\$3,925.00
422	Repair/Maint-Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
423	Telephone	\$101.55	\$200.00	\$200.00	\$60.85	\$150.00
424	Postage	\$265.66	\$400.00	\$400.00	\$110.28	\$350.00
426	Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
427	Memberships & Dues	\$0.00	\$0.00	\$553.00	\$553.00	\$0.00
428	Data Processing & Internet Fees	\$45.00	\$62.00	\$62.00	\$62.00	\$62.00
437	Consulting Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
439	Misc Fees & Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
442	Automotive - Gas & Oil	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
444	Travel/Education/Conference	\$2,536,989.99	\$2,931,870.00	\$2,931,017.00	\$1,371,796.66	\$2,700,000.00
Comment: Level		Comment				
		Departmental Request	Expenses directly related to Preschool children and services needed . Possible 3% increase expected in 2016 for services. These are payments to vendors for services and also for rate reconciliations that could be up to 5 years old. Vendors are allowed to bill the county up to three times to request different rates calculated. The School year runs July 1 to June 30 the next year			
Total: Contractual Expense		\$2,542,293.71	\$2,936,922.00	\$2,936,622.00	\$1,376,760.84	\$2,705,487.00
Employee Benefits						
810	Retirement	\$7,316.52	\$8,545.00	\$8,545.00	\$6,234.94	\$9,080.00
830	Social Security	\$3,700.12	\$4,044.00	\$4,044.00	\$2,562.37	\$4,313.00
831	Medicare Contribution	\$865.34	\$946.00	\$946.00	\$599.26	\$1,008.00

30



## WARREN COUNTY

## Budget Worksheet Report

Account Number	Description	2014 Actual Amount	2015 Adopted Budget	2015 Amended Budget	2015 Actual Amount	2016 Departmental Request
<b>Fund</b>	<b>A</b>	<b>General</b>				
<b>Department</b>	<b>4054</b>	<b>Ed/Physically Hand.Children</b>				
860	Hospitalization	\$20,057.33	\$20,577.00	\$20,577.00	\$15,432.48	\$21,157.00
865	Dental Insurance	\$288.00	\$288.00	\$288.00	\$216.00	\$288.00
<u>Total: Employee Benefits</u>		\$32,227.31	\$34,400.00	\$34,400.00	\$25,045.05	\$35,846.00
<u>Other Benefits</u>						
840	Workmen's Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
850	Unemployment Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
855	Disability	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Other Benefits</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Department Total: Ed/Physically Hand.Children</b>		<b>\$2,637,320.33</b>	<b>\$3,036,654.00</b>	<b>\$3,036,654.00</b>	<b>\$1,445,843.90</b>	<b>\$2,811,098.00</b>
Revenue Totals:		\$1,504,851.52	\$1,848,840.00	\$1,848,840.00	\$325,849.10	\$1,693,000.00
Expense Totals		\$2,637,320.33	\$3,036,654.00	\$3,036,654.00	\$1,445,843.90	\$2,811,098.00
<b>Fund Total: General</b>		<b>(\$1,132,468.81)</b>	<b>(\$1,187,814.00)</b>	<b>(\$1,187,814.00)</b>	<b>(\$1,119,994.80)</b>	<b>(\$1,118,098.00)</b>
<b>Revenue Grand Totals:</b>		<b>\$1,504,851.52</b>	<b>\$1,848,840.00</b>	<b>\$1,848,840.00</b>	<b>\$325,849.10</b>	<b>\$1,693,000.00</b>
<b>Expense Grand Totals:</b>		<b>\$2,637,320.33</b>	<b>\$3,036,654.00</b>	<b>\$3,036,654.00</b>	<b>\$1,445,843.90</b>	<b>\$2,811,098.00</b>
<b>Net Grand Totals:</b>		<b>(\$1,132,468.81)</b>	<b>(\$1,187,814.00)</b>	<b>(\$1,187,814.00)</b>	<b>(\$1,119,994.80)</b>	<b>(\$1,118,098.00)</b>

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

### WARREN COUNTY BUDGET SUMMARY SHEET

#### PRIOR YEAR EXPENDITURES AND REQUEST FOR 2016 APPROPRIATIONS

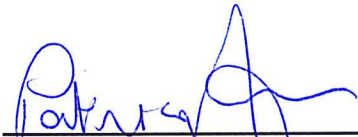
#### REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Ed/Physically Hand.Children - Ed.Phys.Hndcpdp/Early Intervnt  
BUDGET ACCOUNT CODE: A.4054 0060

OBJECT CODES	2014 EXPENDITURES	2015 ADOPTED	2015 AMENDED	2016 DEPARTMENT REQUESTS
100's PERSONAL SERVICES	\$101,953.52	\$115,659.00	\$115,659.00	\$118,828.00
200's EQUIPMENT	\$99.00	\$100.00	\$100.00	\$100.00
400's CONTRACTUAL	\$443,773.29	\$709,646.00	\$709,646.00	\$559,045.00
800's EMPLOYEE BENEFITS	\$52,488.30	\$52,035.00	\$52,035.00	\$53,196.00
<b>TOTALS</b>	<b>\$598,314.11</b>	<b>\$877,440.00</b>	<b>\$877,440.00</b>	<b>\$731,169.00</b>

2014 REVENUES	2015 ADOPTED REVENUES	2015 ESTIMATED REVENUES	2016 DEPARTMENT REQUESTS
\$395,208.06	\$473,644.00	\$473,644.00	\$409,644.00

SIGNED:

  
DEPARTMENT HEAD

TITLE:

DPH / OPS

DATE:

9/17/15

# Budget Worksheet Report

Account Number	Description	2014 Actual Amount	2015 Adopted Budget	2015 Amended Budget	2015 Actual Amount	2016 Departmental Request
Fund	A	General				
<b>Revenue</b>						
Department	4054	Ed/Physically Hand.Children				
Sub Department	0060	Ed.Phys.Hndcppd/Early Intervnt				
<u>Departmental Income</u>						
1604	Ed PHC - Early Intervnt 0-2 Yrs.	\$138,430.28	\$200,000.00	\$200,000.00	\$43,701.20	\$100,000.00
Comment: Level		Comment				
		Departmental Request	This revenue reflects payments from Insurances and medicaid paid directly to Warren County for reimbursement of therapy and service coordination services.			
<u>Total: Departmental Income</u>		\$138,430.28	\$200,000.00	\$200,000.00	\$43,701.20	\$100,000.00
<u>Miscellaneous &amp; Local Source</u>						
2770	Other Unclassified Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Miscellaneous &amp; Local Source</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>State Aid</u>						
3278	PH Early Intervent - Per Child	\$231,424.78	\$249,000.00	\$249,000.00	\$140,009.36	\$285,000.00
Comment: Level		Comment				
		Departmental Request	This revenue reflects what we can bill the state for our portion of 49% of paid expenses after insurance and medicaid have paid. Also includes estimated revenue billed through DSS for thos children only medicaid eligible. More children are moving to Managed medicaid policies.			
3447	Early Intervention - LEIA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: State Aid</u>		\$231,424.78	\$249,000.00	\$249,000.00	\$140,009.36	\$285,000.00
<u>Federal Aid</u>						
4278	PH Early Intervention - Fed Stim	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4447	Early Intervention - Ed PHC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

41



## WARREN COUNTY

## Budget Worksheet Report

Account Number	Description	2014 Actual Amount	2015 Adopted Budget	2015 Amended Budget	2015 Actual Amount	2016 Departmental Request
Fund	A	General				
Department	4054	Ed/Physically Hand.Children				
Sub Department	0060	Ed.Phys.Hndcppd/Early Intervnt				
4451	Early Intervention	\$25,353.00	\$24,644.00	\$24,644.00	\$12,427.00	\$24,644.00
Comment: Level		Comment				
Departmental Request		This reflects the EI Grant for Administration				
Total: Federal Aid		\$25,353.00	\$24,644.00	\$24,644.00	\$12,427.00	\$24,644.00
Sub Department Total: Ed.Phys.Hndcppd/Early Intervnt		\$395,208.06	\$473,644.00	\$473,644.00	\$196,137.56	\$409,644.00
Department Total: Ed/Physically Hand.Children		\$395,208.06	\$473,644.00	\$473,644.00	\$196,137.56	\$409,644.00
Revenue Totals		\$395,208.06	\$473,644.00	\$473,644.00	\$196,137.56	\$409,644.00
Expenses						
Department	4054	Ed/Physically Hand.Children				
Sub Department	0060	Ed.Phys.Hndcppd/Early Intervnt				
Personal Services						
110	Salaries - Regular	\$79,820.48	\$80,703.00	\$80,703.00	\$54,940.64	\$82,720.00
120	Salaries - Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
130	Salaries - Part Time	\$22,133.04	\$34,956.00	\$34,956.00	\$20,060.53	\$36,108.00
140	Salaries - Sick Leave Incentive	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total: Personal Services		\$101,953.52	\$115,659.00	\$115,659.00	\$75,001.17	\$118,828.00
Equipment						
210	Furniture/Furnishings	\$99.00	\$50.00	\$37.00	\$0.00	\$0.00
220	Office Equipment	\$0.00	\$50.00	\$63.00	\$62.50	\$100.00
220.1	Office Equipment - Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
230	Automotive Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
230.1	Automotive Equipment - Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

42

## WARREN COUNTY

## Budget Worksheet Report

Account Number	Description	2014 Actual Amount	2015 Adopted Budget	2015 Amended Budget	2015 Actual Amount	2016 Departmental Request
<b>Fund</b>	<b>A</b>	<b>General</b>				
<b>Department</b>	<b>4054</b>	<b>Ed/Physically Hand.Children</b>				
<b>Sub Department</b>	<b>0060</b>	<b>Ed.Phys.Hndcppd/Early Intervnt</b>				
250	Technical Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Equipment</u>		\$99.00	\$100.00	\$100.00	\$62.50	\$100.00
<u>Contractual Expense</u>						
410	Supplies	\$407.42	\$500.00	\$500.00	\$34.62	\$500.00
411	Rent-Building/Property	\$3,331.00	\$3,084.00	\$3,084.00	\$3,084.00	\$3,281.00
418	Ins-General Liability	\$397.00	\$0.00	\$0.00	\$0.00	\$0.00
422	Repair/Maint-Equipment	\$1,440.00	\$1,440.00	\$1,440.00	\$989.80	\$1,440.00
423	Telephone	\$434.81	\$500.00	\$500.00	\$299.38	\$500.00
424	Postage	\$654.73	\$800.00	\$800.00	\$382.40	\$800.00
426	Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
427	Memberships & Dues	\$0.00	\$0.00	\$1,106.00	\$1,106.00	\$0.00
428	Data Processing & Internet Fees	\$90.00	\$124.00	\$124.00	\$124.00	\$124.00
<b>Comment: Level</b>		<b>Comment</b>				
		<b>Departmental Request</b>		<b>see attached list</b>		
435	Medical Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
436	Advertising Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
439	Misc Fees & Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
441	Auto-Supplies & Repair	\$1,298.01	\$2,198.00	\$2,198.00	\$342.58	\$1,500.00
442	Automotive - Gas & Oil	\$621.26	\$1,000.00	\$1,000.00	\$434.11	\$900.00
444	Travel/Education/Conference	\$435,099.06	\$700,000.00	\$698,894.00	\$205,066.03	\$550,000.00
<b>Comment: Level</b>		<b>Comment</b>				
		<b>Departmental Request</b>		<b>This expense reflects the expenses paid on behalf of EI children.</b>		
445	Foods	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
469	Other Payments/Contributions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Contractual Expense</u>		\$443,773.29	\$709,646.00	\$709,646.00	\$211,862.92	\$559,045.00

43

## WARREN COUNTY

## Budget Worksheet Report

Account Number	Description	2014 Actual Amount	2015 Adopted Budget	2015 Amended Budget	2015 Actual Amount	2016 Departmental Request
Fund	A	General				
Department	4054	Ed/Physically Hand.Children				
Sub Department	0060	Ed.Phys.Hndcppd/Early Intervnt				
Employee Benefits						
810	Retirement	\$17,823.63	\$15,333.00	\$15,333.00	\$10,947.34	\$15,468.00
830	Social Security	\$6,086.49	\$7,170.00	\$7,170.00	\$4,477.20	\$7,367.00
831	Medicare Contribution	\$1,423.47	\$1,677.00	\$1,677.00	\$1,047.09	\$1,724.00
860	Hospitalization	\$27,034.71	\$27,735.00	\$27,735.00	\$20,800.98	\$28,517.00
865	Dental Insurance	\$120.00	\$120.00	\$120.00	\$90.00	\$120.00
Total: Employee Benefits		\$52,488.30	\$52,035.00	\$52,035.00	\$37,362.61	\$53,196.00
Other Benefits						
840	Workmen's Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
850	Unemployment Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
855	Disability	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total: Other Benefits		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sub Department Total: Ed.Phys.Hndcppd/Early Intervnt		\$598,314.11	\$877,440.00	\$877,440.00	\$324,289.20	\$731,169.00
Department Total: Ed/Physically Hand.Children		\$598,314.11	\$877,440.00	\$877,440.00	\$324,289.20	\$731,169.00
Revenue Totals:		\$395,208.06	\$473,644.00	\$473,644.00	\$196,137.56	\$409,644.00
Expense Totals		\$598,314.11	\$877,440.00	\$877,440.00	\$324,289.20	\$731,169.00
Fund Total: General		(\$203,106.05)	(\$403,796.00)	(\$403,796.00)	(\$128,151.64)	(\$321,525.00)
Revenue Grand Totals:		\$395,208.06	\$473,644.00	\$473,644.00	\$196,137.56	\$409,644.00
Expense Grand Totals:		\$598,314.11	\$877,440.00	\$877,440.00	\$324,289.20	\$731,169.00
Net Grand Totals:		(\$203,106.05)	(\$403,796.00)	(\$403,796.00)	(\$128,151.64)	(\$321,525.00)



PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

**WARREN COUNTY BUDGET SUMMARY SHEET**

**PRIOR YEAR EXPENDITURES AND REQUEST FOR 2016 APPROPRIATIONS**

**REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS**

NAME OF DEPARTMENT: Public Health-Bio Terrorism

BUDGET ACCOUNT CODE: A.4189

OBJECT CODES	2014 EXPENDITURES	2015 ADOPTED	2015 AMENDED	2016 DEPARTMENT REQUESTS
100's PERSONAL SERVICES	\$39,673.56	\$48,789.00	\$58,196.71	\$44,683.00
200's EQUIPMENT				\$0.00
400's CONTRACTUAL	\$1,866.38	\$3,170.00	\$3,170.00	\$3,759.00
800's EMPLOYEE BENEFITS	\$9,706.71	\$13,003.00	\$13,722.69	\$10,252.00
<b>TOTALS</b>	<b>\$51,246.65</b>	<b>\$64,962.00</b>	<b>\$75,089.40</b>	<b>\$58,694.00</b>

2014 REVENUES	2015 ADOPTED REVENUES	2015 ESTIMATED REVENUES	2016 DEPARTMENT REQUESTS
\$51,827.77	\$52,096.00	\$52,096.00	\$52,096.00

SIGNED:

  
DEPARTMENT HEAD

TITLE:

DEPT. HEAD

DATE:

9/17/15

## WARREN COUNTY

## Budget Worksheet Report

Account Number	Description	2014 Actual Amount	2015 Adopted Budget	2015 Amended Budget	2015 Actual Amount	2016 Departmental Request
Fund	A	General				
Revenue						
Department	4189	Public Health-Bio Terrorism				
State Aid						
3301	Public Health - Bio Terrorism	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total: State Aid		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Federal Aid						
4401	Public Hlth - Bio Terrorism	\$51,827.77	\$52,096.00	\$52,096.00	\$25,817.87	\$52,096.00
Comment: Level		Comment				
		Departmental Request		BT Grant		
Total: Federal Aid		\$51,827.77	\$52,096.00	\$52,096.00	\$25,817.87	\$52,096.00
Department Total: Public Health-Bio Terrorism		\$51,827.77	\$52,096.00	\$52,096.00	\$25,817.87	\$52,096.00
Revenue Totals		\$51,827.77	\$52,096.00	\$52,096.00	\$25,817.87	\$52,096.00
Expenses						
Department	4189	Public Health-Bio Terrorism				
Personal Services						
110	Salaries - Regular	\$25,089.30	\$25,471.00	\$25,471.00	\$17,489.14	\$26,108.00
Comment: Level		Comment				
		Departmental Request		This salary reflects 40% of Sr. Health Educators salary. Past grant years was 50/50 with BT and Health Ed, however in 2016 reflecting 40/60 BT/Health Ed which better coincides with actual time.		
120	Salaries - Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
130	Salaries - Part Time	\$14,584.26	\$23,318.00	\$32,725.71	\$14,069.25	\$18,575.00
Comment: Level		Comment				
		Departmental Request		This salary reflects the salary of a part time Liason for the BT grant. Estimated 24 hours a week.		
140	Salaries - Sick Leave Incentive	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total: Personal Services		\$39,673.56	\$48,789.00	\$58,196.71	\$31,558.39	\$44,683.00

## WARREN COUNTY

## Budget Worksheet Report

Account Number	Description	2014 Actual Amount	2015 Adopted Budget	2015 Amended Budget	2015 Actual Amount	2016 Departmental Request
<b>Fund</b>	<b>A</b>	<b>General</b>				
<b>Department</b>	<b>4189</b>	<b>Public Health-Bio Terrorism</b>				
<u>Equipment</u>						
210	Furniture/Furnishings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
220	Office Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
230	Automotive Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
260	Other Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Equipment</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Contractual Expense</u>						
410	Supplies	\$0.00	\$468.00	\$1,427.00	\$1,226.23	\$775.00
411	Rent-Building/Property	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
422	Repair/Maint-Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
423	Telephone	\$1,081.70	\$1,408.00	\$1,308.00	\$1,165.15	\$1,920.00
<b>Comment: Level</b>		<b>Comment</b>				
		<b>Departmental Request</b>		<b>Phone expense reflects internal phone usage and cell phones needed for Emergency Response.</b>		
424	Postage	\$124.46	\$170.00	\$120.00	\$61.29	\$200.00
427	Memberships & Dues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
428	Data Processing & Internet Fees	\$90.00	\$124.00	\$124.00	\$124.00	\$124.00
435	Medical Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$440.00
436	Advertising Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
439	Misc Fees & Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
442	Automotive - Gas & Oil	\$570.22	\$1,000.00	\$96.00	\$45.26	\$200.00
<b>Comment: Level</b>		<b>Comment</b>				
		<b>Departmental Request</b>		<b>Reflects mileage expense for Sr. Health Educator to attend NY Conferences and meetings in addition to Regional Coordinators meetings and other ERP activities including Drills needed.</b>		
444	Travel/Education/Conference	\$0.00	\$0.00	\$95.00	\$94.26	\$0.00
445	Foods	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00
453	Uniforms & Clothing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
469	Other Payments/Contributions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
470	Contract	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

47



## WARREN COUNTY

## Budget Worksheet Report

Account Number	Description	2014 Actual Amount	2015 Adopted Budget	2015 Amended Budget	2015 Actual Amount	2016 Departmental Request
<b>Fund</b>	<b>A</b>	<b>General</b>				
<b>Department</b>	<b>4189</b>	<b>Public Health-Bio Terrorism</b>				
<u>Total: Contractual Expense</u>		\$1,866.38	\$3,170.00	\$3,170.00	\$2,716.19	\$3,759.00
<u>Employee Benefits</u>						
810	Retirement	\$6,658.30	\$9,271.00	\$9,271.00	\$4,234.53	\$6,833.00
830	Social Security	\$2,459.81	\$3,025.00	\$3,608.28	\$1,956.65	\$2,771.00
831	Medicare Contribution	\$588.60	\$707.00	\$843.41	\$457.67	\$648.00
860	Hospitalization	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
865	Dental Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Employee Benefits</u>		\$9,706.71	\$13,003.00	\$13,722.69	\$6,648.85	\$10,252.00
<u>Other Benefits</u>						
840	Workmen's Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
850	Unemployment Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
855	Disability	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Other Benefits</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Department Total: Public Health-Bio Terrorism</b>		<b>\$51,246.65</b>	<b>\$64,962.00</b>	<b>\$75,089.40</b>	<b>\$40,923.43</b>	<b>\$58,694.00</b>
Revenue Totals:		\$51,827.77	\$52,096.00	\$52,096.00	\$25,817.87	\$52,096.00
Expense Totals		\$51,246.65	\$64,962.00	\$75,089.40	\$40,923.43	\$58,694.00
<b>Fund Total: General</b>		<b>\$581.12</b>	<b>(\$12,866.00)</b>	<b>(\$22,993.40)</b>	<b>(\$15,105.56)</b>	<b>(\$6,598.00)</b>
<b>Revenue Grand Totals:</b>		<b>\$51,827.77</b>	<b>\$52,096.00</b>	<b>\$52,096.00</b>	<b>\$25,817.87</b>	<b>\$52,096.00</b>
<b>Expense Grand Totals:</b>		<b>\$51,246.65</b>	<b>\$64,962.00</b>	<b>\$75,089.40</b>	<b>\$40,923.43</b>	<b>\$58,694.00</b>
<b>Net Grand Totals:</b>		<b>\$581.12</b>	<b>(\$12,866.00)</b>	<b>(\$22,993.40)</b>	<b>(\$15,105.56)</b>	<b>(\$6,598.00)</b>

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

### WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2016 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

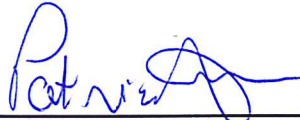
NAME OF DEPARTMENT: Public Health - Ebola

BUDGET ACCOUNT CODE: A.4190

OBJECT CODES	2014 EXPENDITURES	2015 ADOPTED	2015 AMENDED	2016 DEPARTMENT REQUESTS
100's PERSONAL SERVICES		\$0.00	\$3,775.00	\$0.00
200's EQUIPMENT		\$0.00	\$23,600.00	\$7,024.00
400's CONTRACTUAL		\$0.00	\$10,336.00	\$10,336.00
800's EMPLOYEE BENEFITS		\$0.00	\$289.00	\$0.00
<b>TOTALS</b>		<b>\$0.00</b>	<b>\$38,000.00</b>	<b>\$17,360.00</b>

2014 REVENUES	2015 ADOPTED REVENUES	2015 ESTIMATED REVENUES	2016 DEPARTMENT REQUESTS
\$0.00	\$0.00	\$38,000.00	\$21,424.00

SIGNED:



DEPARTMENT HEAD

TITLE:

DPH / DPHS

DATE:

9/17/15

WARREN COUNTY

# Budget Worksheet Report

Account Number	Description	2014 Actual Amount	2015 Adopted Budget	2015 Amended Budget	2015 Actual Amount	2016 Departmental Request
Fund	A	General				
Revenue						
Department	4190	Public Health - Ebola				
Federal Aid						
4402	Public Health - Ebola	\$0.00	\$0.00	\$38,000.00	\$16,575.86	\$21,424.00
Total: Federal Aid		\$0.00	\$0.00	\$38,000.00	\$16,575.86	\$21,424.00
Department Total: Public Health - Ebola		\$0.00	\$0.00	\$38,000.00	\$16,575.86	\$21,424.00
Revenue Totals		\$0.00	\$0.00	\$38,000.00	\$16,575.86	\$21,424.00
Expenses						
Department	4190	Public Health - Ebola				
Personal Services						
130	Salaries - Part Time	\$0.00	\$0.00	\$3,775.00	\$0.00	\$0.00
Total: Personal Services		\$0.00	\$0.00	\$3,775.00	\$0.00	\$0.00
Equipment						
220	Office Equipment	\$0.00	\$0.00	\$3,600.00	\$0.00	\$3,600.00
		Comment: Level		Comment		
		Departmental Request		Per Ebola Grant, to purchase laptops needed for use in emergency. Fully funded by Grant		
260	Other Equipment	\$0.00	\$0.00	\$20,000.00	\$16,575.86	\$3,424.00
		Comment: Level		Comment		
		Departmental Request		Per Ebola Grant approved..to purchase equipment related to Fit Testing equipment. Fully funded by Grant		
Total: Equipment		\$0.00	\$0.00	\$23,600.00	\$16,575.86	\$7,024.00
Contractual Expense						
410	Supplies	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00
435	Medical Fees	\$0.00	\$0.00	\$2,436.00	\$0.00	\$2,436.00
437	Consulting Fees	\$0.00	\$0.00	\$7,500.00	\$0.00	\$7,500.00
		Comment: Level		Comment		
		Departmental Request		To provide professional training to staff related to Ebola issues. Fully funded by the grant		

50



## WARREN COUNTY

## Budget Worksheet Report

Account Number	Description	2014 Actual Amount	2015 Adopted Budget	2015 Amended Budget	2015 Actual Amount	2016 Departmental Request
<b>Fund</b>	<b>A</b>	<b>General</b>				
<b>Department</b>	<b>4190</b>	<b>Public Health - Ebola</b>				
444	Travel/Education/Conference	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00
<u>Total: Contractual Expense</u>		\$0.00	\$0.00	\$10,336.00	\$0.00	\$10,336.00
<u>Employee Benefits</u>						
830	Social Security	\$0.00	\$0.00	\$234.00	\$0.00	\$0.00
831	Medicare Contribution	\$0.00	\$0.00	\$55.00	\$0.00	\$0.00
<u>Total: Employee Benefits</u>		\$0.00	\$0.00	\$289.00	\$0.00	\$0.00
<b>Department Total: Public Health - Ebola</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$38,000.00</b>	<b>\$16,575.86</b>	<b>\$17,360.00</b>
Revenue Totals:		\$0.00	\$0.00	\$38,000.00	\$16,575.86	\$21,424.00
Expense Totals		\$0.00	\$0.00	\$38,000.00	\$16,575.86	\$17,360.00
<b>Fund Total: General</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$4,064.00</b>
<b>Revenue Grand Totals:</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$38,000.00</b>	<b>\$16,575.86</b>	<b>\$21,424.00</b>
<b>Expense Grand Totals:</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$38,000.00</b>	<b>\$16,575.86</b>	<b>\$17,360.00</b>
<b>Net Grand Totals:</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$4,064.00</b>